

**VISION STATEMENT: ASPHODEL-NORWOOD IS A SAFE, GROWING COMMUNITY;  
 RICH IN HERITAGE, OFFERING A RURAL LIFESTYLE**

Page No.

**CALL TO ORDER**

**LAND ACKNOWLEDGEMENT & MOMENT OF SILENT REFLECTION**

**DECLARATION OF PECUNIARY INTEREST**

**APPROVAL OF THE AGENDA**

Recommendation: **“THAT** the special Council meeting agenda for October 30, 2025 be approved as circulated / amended.”

**STAFF & COMMITTEE REPORTS**

**R1 Jordan Webb, Treasurer ..... 2**  
 Re: 1st Draft 2026 Municipal Operating and Capital Budget

**R2 Jordan Webb, Treasurer ..... 72**  
 Re: Draft 2026 Norwood Water, Norwood Wastewater, and Trentview Estates  
 Distribution Budgets

**BY-LAWS**

**Confirmatory By-law**

**2025-50 ..... 106**  
 Being a By-Law to confirm the proceedings of the special meeting of the Council of the  
 Township of Asphodel-Norwood held October 30, 2025

**ADJOURNMENT**

Recommendation: **“THAT** the special meeting held on October 30, 2025, be adjourned at  
 \_\_\_\_\_.”



## COUNCIL AGENDA STAFF REPORT

**To:** Mayor Wilford and Members of Council  
**From:** Jordan Webb, Treasurer  
**Meeting Date:** October 30, 2025  
**Subject:** 1<sup>st</sup> Draft 2026 Municipal Operating and Capital Budget  
**Report No.:** R1

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### **RECOMMENDATION:**

**“THAT** the Council of the Township of Asphodel-Norwood accepts this report regarding the 1<sup>st</sup> Draft 2026 Municipal Operating and Capital Budget for information.”

### **BACKGROUND AND DISCUSSION:**

Please see the attached 1<sup>st</sup> Draft 2026 Municipal Operating & Capital Budget Presentation and General Ledger Breakdowns.

Significant budgetary pressures are being experienced with the 2026 Municipal Budgets. Township staff have balanced these pressures with asset replacement obligations and long-term planning to present a reasonable budget for Council’s consideration.

These pressures include:

1. New Medical Centre costs
2. Estimated OPP Policing, and Otonabee Region Conservation cost increases
3. Estimated Municipal Insurance Premium increase
4. Reduction in OCIF Funding
5. Rightsizing revenues
6. Inflation leading to increased operating costs (goods, services, utilities)

The Draft 2026 Budget assumes a 1% increase property assessment and supplemental (mid-year) assessment growth, a 2% Consumer Price Index (CPI) increase for

Township staff wages, and no change in Ontario Municipal Partnership Funding (OMPF) from 2025 to 2026. OMPF funding notifications for 2026 are expected early November 2025 and future Draft budgets will include the updated 2026 funding amount.

The 1<sup>st</sup> Draft 2026 Municipal Operating and Capital Budget presents three requirement levels:

1. Current Requirements needed for 2026 operations.
2. 1-2 Year Requirements for future projects preferred in 2027 and 2028 that would be better to be funded over multiple years (starting in 2026)
3. 3-5 Year Requirements for future projects preferred in 2029 or beyond that would be better to be funded over multiple years (starting in 2026)

For each of the three requirements the increase in the required tax levy, proposed municipal tax rate increase, and residential property monthly increase are listed below:

1. Current Requirements: \$292,349 increase in tax levy requirement which equates to a 6.29% increase in the municipal tax rate. This correlates to \$9.58 per month increase to a residential property with an assessment of \$227,000 (average residential assessment for the Township).
2. 1-2 Year Requirements: \$467,349 increase in tax requirement which equates to a combined 10.05% increase in the municipal tax rate. This correlates to \$15.31 per month increase to a residential property with an assessment of \$227,000 (average residential assessment for the Township).
3. 3-5 Year Requirements: \$579,349 increase in tax requirement which equates to a combined 12.46% increase in the municipal tax rate. This correlates to \$18.98 per month increase to a residential property with an assessment of \$227,000 (average residential assessment for the Township).

#### 1-2 Year Requirements - \$175,000

1-2 Year Requirements for future projects preferred in 2027-28 that would be better to be funded over multiple years (starting in 2026) total \$175,000.

- Recreation Dept, (2) Compressors Replacement in 2027 - \$50,000
- Recreation Dept, Roof Repair/Replacement - \$50,000
- Transportation Dept, Tandem Replacement in 2028 - \$75,000

#### 3-5 Year Requirements - \$112,000

3-5 Year Requirements for future projects necessary in 2029 and beyond that would be preferred to be funded over multiple years (starting in 2026) total \$112,000.

- Fire Dept, Tanker Replacement - \$85,000
- Recreation Dept, Future Comm. Centre Repairs - \$10,000
- Parks Dept, Parks Plan 2027-2031 - \$7,000
- Administration, Asset Management Plan 2030 Update - \$10,000

The table below summarizes the 2026 tax requirement and tax percentage changes by department.

Table: 2026 Tax Requirement and Tax Percentage Changes by

Department	Tax Requirement for 2025	Current Requirements			1-2 Year Requirements		3-5 Year Requirements	
		Tax Requirement for 2026	Increase/Decrease in Tax Requirement from 2025	Tax % Increase/Decrease	Increase/Decrease in Tax Requirement	Tax % Increase/Decrease	Increase/Decrease in Tax Requirement	Tax % Increase/Decrease
Council & Boards/Comm.	\$ 370,894	\$ 378,566	\$ 7,672	0.16%	\$ -	-	\$ -	-
Administration	\$ 760,405	\$ 967,399	\$ 206,994	4.45%	\$ -	-	\$ 10,000	0.22%
Facilities	\$ 96,700	\$ 66,497	\$ (30,204)	(0.65%)	\$ -	-	\$ -	-
New Medical Centre	\$ 485,947	\$ 559,607	\$ 73,660	1.58%	\$ -	-	\$ -	-
Fire	\$ 552,332	\$ 495,263	\$ (57,070)	(1.23%)	\$ -	-	\$ 85,000	1.83%
Police & Cons. Auth.	\$ 749,231	\$ 781,185	\$ 31,954	0.69%	\$ -	-	\$ -	-
Bylaw & Animal Control	\$ 41,354	\$ 38,930	\$ (2,424)	(0.05%)	\$ -	-	\$ -	-
Building	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	-
Transportation	\$ 1,621,229	\$ 1,657,478	\$ 36,249	0.78%	\$ 75,000	1.61%	\$ -	-
Environmental	\$ 105,346	\$ 150,237	\$ 44,891	0.97%	\$ -	-	\$ -	-
Recreation	\$ 370,474	\$ 422,827	\$ 52,353	1.13%	\$ 100,000	2.15%	\$ 10,000	0.22%
Parks	\$ 144,030	\$ 156,260	\$ 12,230	0.26%	\$ -	-	\$ 7,000	0.15%
Planning	\$ 37,156	\$ 40,670	\$ 3,514	0.08%	\$ -	-	\$ -	-
Economic Development	\$ 64,103	\$ 400	\$ (63,703)	(1.37%)	\$ -	-	\$ -	-
Cemetery	\$ (2,388)	\$ 20,345	\$ 22,733	0.49%	\$ -	-	\$ -	-
Assessment Growth	\$ -	\$ (46,500)	\$ (46,500)	(1.00%)	\$ -	-	\$ -	-
OMPF (Provincial Funding)	\$ (721,600)	\$ (721,600)	\$ -	-	\$ -	-	\$ -	-
<b>TOTAL</b>	<b>\$ 4,675,213</b>	<b>\$ 4,967,562</b>	<b>\$ 292,349</b>	<b>6.29%</b>	<b>\$ 175,000</b>	<b>3.76%</b>	<b>\$ 112,000</b>	<b>2.41%</b>
						<b>10.05%</b>		<b>12.46%</b>



## Summary by Department

Below is a Draft Budget summary by department.

### **Council, Boards & Committees**

The Council, Boards & Committees budget includes Council expenses, Boards & Committees expenses, as well as Donations expenses.

The Draft 2026 Council, Boards, Committees Budget proposes a \$7,672.00 increase in the tax allocation.

Impacts:

1. 1.43% increase in the Library contribution for library programming and computer hardware/software replacements. (+\$2,972.00)
2. Council approved donation for Lions Bar renovation. (+\$4,464.00)
3. 2.0% increase to Councillor remuneration, consistent with proposed increase for CPI for Township staff in 2026. (+\$2,500.00)
4. Reduction in Asphodel-Norwood Cultural & Heritage Committee budget to align with other Township committee budget allocations. The 2025 Cultural & Heritage Committee budget included extra funding to support the Peter Robinson Celebrations scheduled for 2025. (-\$2,500.00)

### **Administration Department**

The Administration Department includes the tax department, finance department, clerk's office, administrative staff, municipal office expenses (including all municipal advertising, postage & communication), IT department (including website), file management, document retention and human resources.

The Draft 2026 Administration Budget proposes a \$206,994.00 increase in the tax allocation for Current Requirements. For 3-5 Year Requirements the tax allocation would increase by \$10,000.00 to fund the 2030 Asset Management Plan.

Impacts:

1. Decrease in bank interest revenue due to lower interest rates and lower bank balance. (+\$30,000.00)
2. Change in Wage and Payroll Costs. This includes CPI adjustment 2%, salary grid/step movement, contractual wage increases, and statutory benefit premium

changes. It also includes additional administration support in 2026 for 14 hours/week. (+\$7,100.00)

3. Asset Management – Allocation of 1.5% of municipal tax levy for asset replacement costs in 2026. (+\$69,750.00)
4. Estimated Insurance and Audit cost increases. (+\$15,000.00)
5. IT Projects & Capital Upgrades. (+\$36,200.00)
6. 2025 Budget included a transfer from reserve to fund website upgrades, Asset Management, HR, and Health & Safety compliance agreement costs. The HR and Health & Safety agreements continue in 2026. (+50,000.00)

### **Facilities Department**

The Facilities Department is responsible for the maintenance, operation, and management of Township buildings. The department ensures that Township facilities are safe, functional, and well-maintained to support community programs, services, and events.

The Draft 2026 Facilities Budget proposes a \$30,204.00 decrease in the tax allocation.

Impacts:

1. 1818 Asphodel 3<sup>rd</sup> Line Facility Furnace Replacement – Replacement of the current oil furnace with a propane furnace at the Asphodel-Norwood Cultural and Heritage Committee site. (\$6,600.00 = \$7,600 furnace cost - \$1,000 reduced heating costs)
2. Westwood Wells Project – Purchase and installation of (3) UV light systems for properties connected to the municipal well. (\$6,700.00 funded by reserves, no impact to the tax levy)
3. Decrease in net capital and reserves due to less capital requirements in 2026 (- \$28,100.00)

### **New Medical Centre Department**

The New Medical Centre budget includes all revenue and expenses for the new medical centre at 17 Spruce St.

The Draft 2026 New Medical Centre Budget proposes a \$73,660.00 increase in the tax allocation.

Impacts:

1. Revenue increases from Family Health Organization (FHO) funding for the 3rd physician (-\$9,800.00), and Foot Clinic (-\$2,000.00)
2. Increase in staffing costs and operating costs due to New Medical Centre growth (addition of new physician and patient volume). (+\$80,200.00)
3. Legal Fees associated with potential move to non-profit structure. (+\$5,000.00)
4. Unfunded capital expense for \$375,292 capital construction and equipment costs incurred in 2024. \$18,765.00 is included in the budget for the next 19 years (no increase to tax requirement in 2026).

## **Fire Department**

The Fire Department provides services for fire protection, fire prevention, education, training, communication, and emergency management.

The Draft 2026 Fire Budget proposes a \$57,070.00 decrease in tax allocation. For 3-5 Year Requirements, the tax allocation would increase by \$85,000.00 to fund the Tanker replacement proposed for 2029.

Impacts:

1. Decrease in revenue estimate for 2026. Rightsizing revenue estimates for Inspection Fees, and Insurance & Accident claims. 2025 revenue included revenue for the sale of the Pumper. (+\$19,500.00)
2. Change in wage and payroll costs. This includes CPI adjustment 2%, salary grid/step movement, contractual wage increases, and statutory benefit premium changes. Also included is an additional 3 hours/week for the Fire Chief, which moves the Fire Chief position to full-time. The additional hours were recommended as part of the Master Fire Plan. These additional hours will provide the Fire Chief with the time to undertake administrative tasks related to policy development, record-keeping, staff development, and fire prevention administration. (+\$16,500)
3. Meetings & Practices, Staff Training, Equipment, and Repairs & Maintenance cost increases (+\$14,000.00)

4. Legal Fees – Included budget for legal fees in 2026 (+\$5,000.00)
5. Estimated Insurance cost increase. (+\$4,700.00)
6. Annual increase in costs for Peterborough Dispatch (+\$3,400.00)
7. Capital
  - a. Dashcams – Purchase and installation of dashcams in all fire apparatus for incident review, driver training, accountability, and to improve safety and operational effectiveness (\$7,500.00)
  - b. Bunker Gear - Replacement of (1) set of bunker gear. (\$4,000.00)
  - c. Air Bottles – Replacement of (10) air bottles. (19,000.00)
  - d. Costs Associated with new staff – Recommended as part of the Master Fire Plan these are capital costs associated with the addition of new staff (lockers, personal protective equipment). (\$10,000.00)
  - e. Decon Washer – The Decon washer will be used by both Station 1 and Station 2 for decontamination of equipment protecting personnel from cancer causing agents. An application was submitted for the 2025-26 Fire Protection Grant to assist funding the washer. If the application is successful, \$32,890.00 of the proposed \$42,890.00 cost of the washer will be funded by the grant. (\$10,000.00)
8. Decrease in net capital and reserves in 2026. 2025 Budget included higher capital costs from purchase of Pumper and Master Fire Plan (-\$121,000.00)

### **Police & Conservation Authority**

The Draft 2026 Police/Conservation Authority Budget proposes a \$31,954.00 increase in the tax allocation.

Impacts:

1. Policing
  - a. Estimated 8.0% increase to the O.P.P. contract for 2026. The 2026 billing statement is expected from the O.P.P. in November 2025. Draft budget numbers will be updated when the 2026 Billing Statement is received. Half

of the 8.0% estimated increase will be offset by transfer from the Township policing reserve. (+\$27,100.00)

2. Conservation Authority
  - a. Operating levy apportionment increase for 2026. (\$+4,400.00)

### **Bylaw & Animal Control Department**

By-law files are managed by the Building and Planning Department staff. The By-law Department is complaint driven apart from properties in contravention of the Clean and Clear By-law.

The proposed Draft 2026 By-law Budget proposes a decrease in the tax allocation of \$2,424.00.

Impacts:

1. Bylaw
  - a. Change in wage and payroll costs. This includes CPI adjustment 2%, salary grid/step movement, contractual wage increases, and statutory benefit premium changes. Staff wages are split between multiple departments (i.e. building, by-law and planning). The Bylaw Department reduced staffing levels in 2025 resulting in lower wage and payroll cost requirement in the Draft 2026 Budget. (-\$1,250.00)
  - b. Reduction in Legal Fee budget (\$-2,500.00)
  - c. Mileage – Staff use of personal vehicles in 2026 (+\$400.00)
2. Animal Control
  - a. No change to levels of service or operational processes is proposed for 2026. The proposed budget includes a CPI increase for the current animal control contract, the contractual increase for the Northumberland Humane Society (NHS) pound keeper services, and other minor operational increases (+\$600.00).

### **Building Department**

The ideal scenario for any municipal building department is to have zero impact on the municipal tax rate and to be self-funded by department generated revenues. As previously reported to Council in annual reports, the building department surplus is mandated through provincial legislation to be allocated to a reserve that is used to fund future years that may run in a deficit position. To accomplish this the proposed budget includes an allocation from the building reserve of \$89,650.00. The current reserve

balance estimate in the building department reserve January 1, 2025 is approximately \$409,200.00.

It is anticipated that building permits will be issued for Phase 4 in 2025 (12 townhouses, 10 single detached).

Impacts:

1. Change in wage and payroll costs - This includes CPI adjustment 2%, salary grid/step movement, contractual wage increases, and statutory benefit premium changes. Staff wages are split between multiple departments (i.e. building, by-law and planning). The Building Department reduced staffing levels in 2025 resulting in lower wage and payroll cost requirement in the Draft 2026 Budget. (-\$38,200)
2. Reduction in 2026 Computer Expenses budget - The 2025 Budget included one-time software implementation costs that aren't required in 2026. (-\$28,100.00)

### **Transportation Department**

The Transportation department is responsible for the planning, construction, maintenance, and repair of local roads, bridges, sidewalks, and related infrastructure to ensure safe and reliable travel within the community. The department also manages activities such as winter snow removal, road grading, signage, and drainage maintenance to support year-round accessibility and public safety.

The Draft 2026 Transportation budget proposes a \$36,249.00 increase in tax allocation. For 3-5 Year Requirements, the tax allocation would increase by \$55,000.00 to fund the Tandem replacement in 2028.

Impacts:

1. Reduced Gravel Sales revenue estimate to align with 2025 actuals. (+\$15,000.00)
2. Change in Wage and Payroll Costs. This includes CPI adjustment 2%, salary grid/step movement, contractual wage increases, and statutory benefit premium changes. (+16,300.00)
3. Gravel Resurfacing – Increasing budget to get the gravel program on track and eliminate issues experienced during rain and Spring thaw. (+\$41,000.00)

4. River Rd. Surveying Costs – Surveying costs for next steps in River Rd. project. (+\$15,000.00)
5. Increase in Training & Seminars budget for grader school and road school in 2026. (+\$8,700.00)
6. Increase in Software & Licensing Fees budget for CityWide and MESH requirements. (+6,000.00)
7. Estimated Insurance cost increase. (+\$8,200.00)
8. Materials budget increases for dust control, patching, sweeping due to product cost increases, deteriorating surface treatment, and assuming Phase 2. (\$7,000.00)
9. Capital
  - a. Surface Treatment 7<sup>th</sup> Line - The 7<sup>th</sup> Line will be fully reconstructed as per the surface treatment plan from Sand Road to Centre Line, which includes pulverizing, fresh gravel and grading and a double surface treatment. (\$218,800.00)
  - b. Surface Treatment 8<sup>th</sup> Line - The 8<sup>th</sup> line will be fully reconstructed, which includes ditching and drainage (2025) Fresh gravel, grading and double surface treatment. (\$220,200.00)
  - c. Sidewalks – Sidewalk construction will follow the approved Sidewalk Plan. The amount completed will depend on the outcome of the procurement and bidding process. (\$40,000.00)
  - d. Baker St. – Surface treatment applied to end of Baker St (currently gravel). (\$9,000.00)
  - e. Gates, River Rd. – Gates will allow a portion of the No Winter Maintenance Section to be closed. These funds are for the first phase from Humphries Lane to 3<sup>rd</sup> Line. (\$4,500.00)
  - f. Grader Lease - The grader lease provides a new grader to replace the Volvo Grader that annually has major repair bills. The significant cost to purchase a new grader, a lease was considered the best option to move forward with for replacement. The 2026 allocation is for (9) months starting in April 2026. (\$109,500.00)

- g. One-Ton truck with Plow/Sander – Replacement of 2015 One-Ton truck and plow/sander which is currently outside of its expected useful life. In recent years, the 2015 One-Ton truck has experienced high repair and maintenance costs. (\$101,000.00)
- h. Sale of Assets – The current Grader and One-Ton Truck will be sold. (\$30,000.00)
- i. County Rd 40 Upgrades – The project is expected to be completed in 2026. Costs incurred in 2026 for the project will be funded from the unspent portion of the 2025 project budget.
- j. Gas Tax (Canada Community Building Fund) Reserves, Transportation Department Reserves, and the 1.5% Asset Management allocation will be used to offset capital costs. (\$243,000.00)

### **Environmental Department**

The Environmental Department manages waste disposal, recycling, and environmental protection programs to ensure safe, sustainable and compliant handling of the community's waste and natural resources.

The Draft 2026 Environmental budget proposes a \$44,891.00 increase in the tax allocation.

Impacts:

1. \$200,000.00 in Landfill Closure costs for the first phase of the closure of Norwood Landfill. The multi-year phased project anticipates engineering costs, initial earth moving and shaping in 2026. \$150,000.00 of the \$200,000.00 cost will be funded by Environmental Department Landfill Reserves. (+\$50,000.00)
2. Change in Wage and Payroll Costs. This includes CPI adjustment 2%, salary grid/step movement, contractual wage increases, and statutory benefit premium changes. (+5,300.00)
3. Reduced revenue estimates to align with 2025 actuals. (+6,500.00)
4. Reduction in Consulting Fees expenses at Norwood site. 2025 Budget increase was due to additional landfill closure consulting. (-\$16,000.00)



## **Recreation Department**

The Recreation Department manages and programs the Asphodel-Norwood Community Centre, offering recreational, cultural, and sports activities for residents of all ages. The department also coordinates events, facility rentals, and programs that promote community engagement and healthy lifestyles

The Draft 2026 Recreation Budget proposes a \$52,353.00 increase in tax allocation. For 1-2 Year Requirements, the tax allocation would increase by \$100,000.00 to fund the Compressors replacement (2027), and Roof repairs/replacement at the Community Centre. For 3-5 Year Requirements, the tax allocation would increase by \$10,000.00 to fund future Community Centre projects and repairs.

### Impacts:

1. Revenue estimate increase – Estimating an increase in department revenue for 2026, although there is still uncertainty of the revenue impact from new Community Centres/Arenas in neighbouring communities (Campbellford/Peterborough). (-\$15,000.00)
2. Change in Wage and Payroll Costs. This includes CPI adjustment 2%, salary grid/step movement, contractual wage increases, and statutory benefit premium changes. (+8,500.00)
3. Estimated Building Repair & Maintenance, Garbage Disposal, and Utility cost increases. (+\$14,100.00)
4. Estimated Insurance cost increase. (+\$12,500.00)
5. Olympia preventative maintenance servicing required in 2026. (+\$4,500.00)
6. Capital
  - a. Replacement of (1) of the Community Centre Dehumidifiers – Two (2) dehumidifiers are located at the Olympia end of the building. One is above the laundry room and the other is at the bottom of the scoreboard. This item has been on the to-do list since before the COVID-19 pandemic. (\$67,000.00)
  - b. Replacement of Community Centre Lobby Roof Top Heat/AC Unit - There is (1) unit that controls the heat and AC for the Community Centre lobby and the AC portion of the unit currently does not work. (\$41,400.00)
  - c. Splashpad Pump – Replacement of faulty pump that caused the splashpad to close early in 2025. (\$7,500.00)

7. Increase in net capital and reserves due to additional capital requirements in 2026. (+\$30,800.00)

### **Parks Department**

The parks Department maintains and oversees the care of community parks, green spaces, and outdoor recreational areas. The department ensures these spaces are safe, accessible, and well-kept for public enjoyment, community events, and recreational activities.

The Draft 2026 Parks Budget proposes a \$12,230.00 increase in the tax allocation. For 3-5 Year Requirements, the tax allocation would increase by \$7,000.00 to fund future the 2027-2031 Parks Plan.

Impacts:

1. Change in Wage and Payroll Costs. This includes CPI adjustment 2%, salary grid/step movement, contractual wage increases, and statutory benefit premium changes. Also included is an increase in summer student hours to meet workload/rental demand. The number of rentals, daily/weekly tasks, and staff training are increasing. Parks student staff are required for an (18) week Parks season - the 2025 Budget was for (16) weeks. (+\$16,400.00)
2. Purchase of Trees, and park mulch requirements in 2026. (+\$3,500.00)
3. Estimated Insurance cost increase. (+\$1,300.00)
4. Decrease in net capital and reserves due to less capital requirements in 2026. (-\$9,200.00)

### **Planning Department**

The Planning Department manages land use, development application, and zoning to guide growth and ensure orderly, sustainable community development.

The Draft 2026 Planning Budget proposes a \$3,514.00 increase in the tax allocation.

Impacts:

1. Reduction in Zoning Application revenue estimate – Estimating (3) applications in 2026. (+\$2,000.00)

2. Change in Wage and Payroll Costs. This includes CPI adjustment 2%, salary grid/step movement, contractual wage increases, and statutory benefit premium changes. (+\$1,750.00)
3. Development Charges collected at the time of Building Permit issuance are included in the planning budget. The amount collected is transferred to the reserve fund with no impact on the tax levy. Development charges collected in 2026 for DPH Phase 4 will be used to pay for construction costs associated with the County Rd 40/Wellington/Albine St. Upgrades project.

### **Economic Development Department**

The Economic Development Department promotes local business growth, and fosters community involvement through programs, events, and outreach initiatives.

The Draft 2026 Economic Development Budget proposes a \$63,703.00 decrease in the tax allocation.

Impacts:

1. Department restructuring, in 2025, reduced Economic Development staffing and programming costs. (-\$63,700.00)
2. Community Engagement & Economic Development Events planned for 2025 include:
  - a. Showcase Asphodel-Norwood
  - b. Canada Day
  - c. Holiday Night Market
  - d. Library Partnerships

### **Cemetery Department**

The Cemetery Department manages and maintains the Township's two cemeteries, ensuring they are well-kept, and accessible for burials and visitation. The Township assumed responsibility for Norwood-Asphodel Cemetery in the fall of 2024, and the Westwood Cemetery in the summer of 2025. The Township has no control over the volume of services required at the cemetery; it simply responds to the needs as they come forward.

The Draft 2026 Cemetery Budget proposes a \$22,733.00 increase in the tax allocation.

Impacts:

1. Revenue projections for 2025 were not achieved due to reduced demand for services (beyond the Township's control). Revenue estimates for 2026 have been adjusted downward to minimize the risk of a significant unfavourable variance resulting from reduced demand. (+\$13,500.00)
2. Staff and Site Maintenance cost increases resulting from assuming the Westwood Cemetery in 2025. (+\$9,200.00)

## **Library**

The Township Library operates and manages two local libraries, providing access to books, digital resources, programs, and community learning opportunities.

Impacts:

1. The Library Budget was approved by the Library Board at the October 20<sup>th</sup> Library Board meeting. There is a 1.43% increase in the Municipal Contribution from 2025 to 2026 due to patron computer & software replacements, and increased programming costs. (\$+2,973.00)

Additional Information:

Township 2026 Estimated Weighted Assessment by Property Class. 2026 estimates a 0.8% increase in weighted assessment from 2025.

2026 Weighted Assessment by Property Class				
Property Tax	Current Value Assessment	Tax Ratio	Vacant Weighting	Weighted Assessment
Commercial	32,363,400	1.0986	1.00	35,554,431
Commercial Vacant/Excess	941,600	1.0986	0.70	724,109
Farmland	87,986,100	0.2500	1.00	21,996,525
Industrial	1,818,200	1.5432	1.00	2,805,846
Industrial Aggregate Extraction	1,317,100	1.2557	1.00	1,653,882
Industrial Vacant/Excess	485,800	1.5432	0.65	487,296
Landfill	100,600	1.0100	1.00	101,606
Multi-Residential	2,584,000	1.0000	1.00	2,584,000
New Multi-Residential	-	-	-	-
Residential	517,998,100	1.0000	1.00	517,998,100
Pipeline	1,816,000	0.9386	1.00	1,704,498
Managed Forests	761,300	0.2500	1.00	190,325
Exempt	29,463,600	-	-	-
<b>TOTAL</b>	<b>\$ 677,635,800</b>			<b>\$ 585,800,619</b>
				2025 Weighted Assessment \$ 581,275,125
				Estimated Increase 0.8%

Township revenue, expenses, and capital for the 2025 budget and Draft 2026 Budget.

	2025 Budget	1st DRAFT 2026 Budget Current Requirements	1-2 Year Requirements	3-5 Year Requirements
<b>Total Operating Revenues</b>	- 7,115,636	- 7,318,116	- 175,000	- 112,000
<b>Total Operating Expenses</b>	6,624,280	6,975,183	-	10,000
<b>Net Operating Surplus/Deficit</b>	- 491,356	- 342,933	- 175,000	- 102,000
<b>Net Capital &amp; Reserve Transfers</b>	491,356	342,933	175,000	102,000
<b>Net Surplus/Deficit</b>	-	-	-	-

Township revenue for the 2025 Budget and Draft 2026 Budget.

Table: Township Revenue Summary				
	2025 Budget	1st DRAFT 2026 Budget Current Requirements	1-2 Year Requirements	3-5 Year Requirements
<b>Revenue</b>				
OMPF	- 721,600	- 721,600	-	-
Total Dept Operating Revenue	- 1,718,823	- 1,582,455	-	-
Estimated Growth (Assessment/Supplemental)	-	- 46,500	-	-
Taxation	- 4,675,213	- 4,967,562	- 175,000	- 112,000
<b>Total Revenues</b>	- 7,115,636	- 7,318,116	- 175,000	- 112,000

Township revenue by Department for the 2025 Budget and Draft 2026 Budget.

Table: Department Revenue Summary		
	2025 Budget	1st DRAFT 2026 Budget Current Requirements
<b>Departmental Revenues</b>		
Council	-	-
Administration	- 291,860	- 164,760
Facilities	- 44,146	- 44,578
New Medical Centre	- 130,236	- 142,114
Fire Service	- 30,500	- 11,500
Policing	- 11,300	- 38,435
Conservation Authority	-	- 100
Building	- 293,345	- 227,650
By-Law Enforcement	- 950	- 1,075
Animal Control	- 6,800	- 10,200
Transportation	- 79,000	- 118,300
Environmental	- 156,000	- 149,500
Recreation	- 427,100	- 442,436
Parks	- 8,906	- 6,242
Planning	- 198,170	- 195,600
Economic Development	- 2,950	- 5,950
Cemetery	- 37,560	- 24,015
<b>Total Departmental Revenues</b>	- 1,718,823	- 1,582,455

Township operating expenses by Department for the 2025 Budget and Draft 2026 Budget.

Table: Department Operating Expenses Summary				
	2025 Budget	1st DRAFT 2026 Budget Current Requirements	1-2 Year Requirements	3-5 Year Requirements
<b>Operating Expenses</b>				
Council & Library	363,894	399,566		
Administration	1,030,461	1,097,159		10,000
Facilities	105,076	103,475		
New Medical Centre	597,418	682,956		
Fire Service	411,092	456,263		
Policing	690,584	745,364		
Conservation Authority	69,947	74,357		
Building	293,345	227,650		
By-Law Enforcement	32,954	29,925		
Animal Control	16,150	20,280		
Transportation	1,555,222	1,686,528		
Environmental	261,347	249,737		
Recreation	712,573	749,445		
Parks	146,665	165,502		
Planning	235,326	236,270		
Economic Development	67,054	6,350		
Cemetery	35,172	44,359		
<b>Total Operating Expenses</b>	<b>6,624,280</b>	<b>6,975,183</b>	<b>-</b>	<b>10,000</b>

Township Capital Expenditures & Reserve Transfers by Department for the 2025 Budget and Final 2026 Budget.

Table: Department Capital & Reserve Transfers Summary				
	2025 Budget	1st DRAFT 2026 Budget Current Requirements	1-2 Year Requirements	3-5 Year Requirements
<b>Capital Expenditures &amp; Reserve Transfers</b>				
Council	7,000	- 21,000		
Administration	21,804	35,000		
Facilities	35,770	7,600		
New Medical Centre	18,765	18,765		
Fire Service	171,739	50,500		85,000
Policing	-	-		
Conservation Authority	-	-		
Building	-	-		
By-law Enforcement	-	-		
Animal Control	-	-		
Transportation	145,007	89,250	75,000	
Environmental	-	50,000		
Recreation	85,000	115,818	100,000	10,000
Parks	6,271	- 3,000		7,000
Planning	-	-		
Economic Development	-	-		
Cemetery	-	-		
<b>Total Capital Expenditures &amp; Reserve Transfers</b>	<b>491,356</b>	<b>342,933</b>	<b>175,000</b>	<b>102,000</b>



Township Reserve balances by year from 2017 to 2024, and balance estimate at year-end 2025.

Table: Reserve Balances by Year									
	From Audited Financial Statements								
Reserves	2017	2018	2019	2020	2021	2022	2023	2024 (Unaudited)	2025 YTD & YE Estimate
Working Funds	239,896	544,790	1,263,419	1,212,068	1,252,045	520,658	135,460	135,457	71,223
General Government	346,542	344,906	364,776	482,034	343,903	325,903	286,835	231,449	225,449
Recreation Facilities	255,880	288,380	312,596	362,596	307,331	362,331	422,480	72,236	119,633
Planning & Development	5,841	5,841	5,841	5,841	-	-	-	-	-
Waste Collection & Disposal (note a)	258,444	298,444	335,944	387,944	399,944	429,944	406,671	370,860	310,860
Fire	194,799	132,299	132,299	215,899	299,499	379,576	459,576	296,554	-
Transportation (note b)	565,330	744,330	975,437	1,105,474	1,125,310	1,238,691	1,113,481	1,153,440	1,281,053
Fire Hydrants	2,925	2,925	2,925	2,925	2,925	-	-	-	-
Emergency Measures	1,854	1,854	1,854	1,854	1,854	1,854	1,854	1,854	1,854
Police	111,197	111,197	111,197	111,197	111,197	111,197	111,197	111,197	111,197
Water & Sewer (note c)	373,831	505,636	750,854	1,038,935	1,164,087	908,777	596,257	498,626	448,626
Furnace Replacement (Fire)	16,830	16,830	16,830	16,830	16,830	16,830	16,830	16,830	2,728
Libraries	43,887	28,813	35,659	51,002	54,470	56,430	72,619	76,356	76,356
Building Department	183,366	183,366	183,366	338,825	562,014	679,815	620,557	409,266	275,921
	2,600,622	3,209,611	4,492,997	5,333,424	5,641,409	5,032,006	4,243,817	3,374,126	2,924,900

Township Obligatory Reserve Fund balances by year from 2017 to 2024, and balance estimate at year-end 2025.

Township of Asphodel-Norwood										
Obligatory Reserve Funds										
Table: Obligatory Reserve Funds by Year										
	From Audited Financial Statements									
	2017	2018	2019	2020	2021	2022	2023	2024 (Unaudited)	2025 YTD & YE Estimate	
Parkland	96,873.00	78,621.00	80,167	80,886	81,250	82,730	44,520	48,865	48,865	
Development Charges (DC's)	455,049.00	550,102.00	817,083	811,907	940,280	326,709	299,722	350,530	289,178	
Federal Gas Tax (CCBF)	-	-	27,873	111,072	119,017	56,912	196,834	328,542	328,542	
	551,922.00	628,723.00	925,123	1,003,865	1,140,547	466,351	541,076	727,937	666,585	

## **RELATION TO [STRATEGIC PLAN](#) / OTHER PLANS:**

- Strategic Plan (1) Sustainability / Achieving Operational Excellence

## **FINANCIAL IMPLICATIONS:**

For each of the three requirements the increase in the required tax levy, proposed municipal tax rate increase, and residential property monthly increase are listed below:

1. Current Requirements: \$292,349 increase in tax levy requirement which equates to a 6.29% increase in the municipal tax rate. This correlates to \$9.58 per month increase to a residential property with an assessment of \$227,000 (average residential assessment for the Township).
2. 1-2 Year Requirements: \$467,349 increase in tax requirement which equates to a combined 10.05% increase in the municipal tax rate. This correlates to \$15.31 per month increase to a residential property with an assessment of \$227,000 (average residential assessment for the Township).
3. 3-5 Year Requirements: \$579,349 increase in tax requirement which equates to a combined 12.46% increase in the municipal tax rate. This correlates to \$18.98 per month increase to a residential property with an assessment of \$227,000 (average residential assessment for the Township).

## **ENGAGEMENT:**

- CAO
- Municipal Staff

## **CONCLUSION:**

The Draft 2026 Municipal Operating and Capital Budget outlines key factors contributing to increased budgetary pressures for the Township, including rising costs, the expansion of Township services, and capital projects. The draft budget aims to provide transparency and effective allocation of resources ensuring alignment with Council priorities.

Respectfully submitted,  
Jordan Webb, Treasurer

**ATTACHMENTS:**

- Draft 2026 Municipal Operating & Capital Budget Presentation
- Department GLs

**REPORT APPROVAL:**

All reports are reviewed and/or approved by the CAO.



# DRAFT 2026 BUDGETS

**Township of Asphodel-Norwood**  
Municipal Operating and Capital Budgets Presentation

October 30, 2025



# Budget Process

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**OCTOBER 30, 2025**

1st Draft 2026 Departmental Budgets



**NOVEMBER 10, 2025**

2nd Draft 2026 Departmental Budgets



**NOVEMBER 25, 2025**

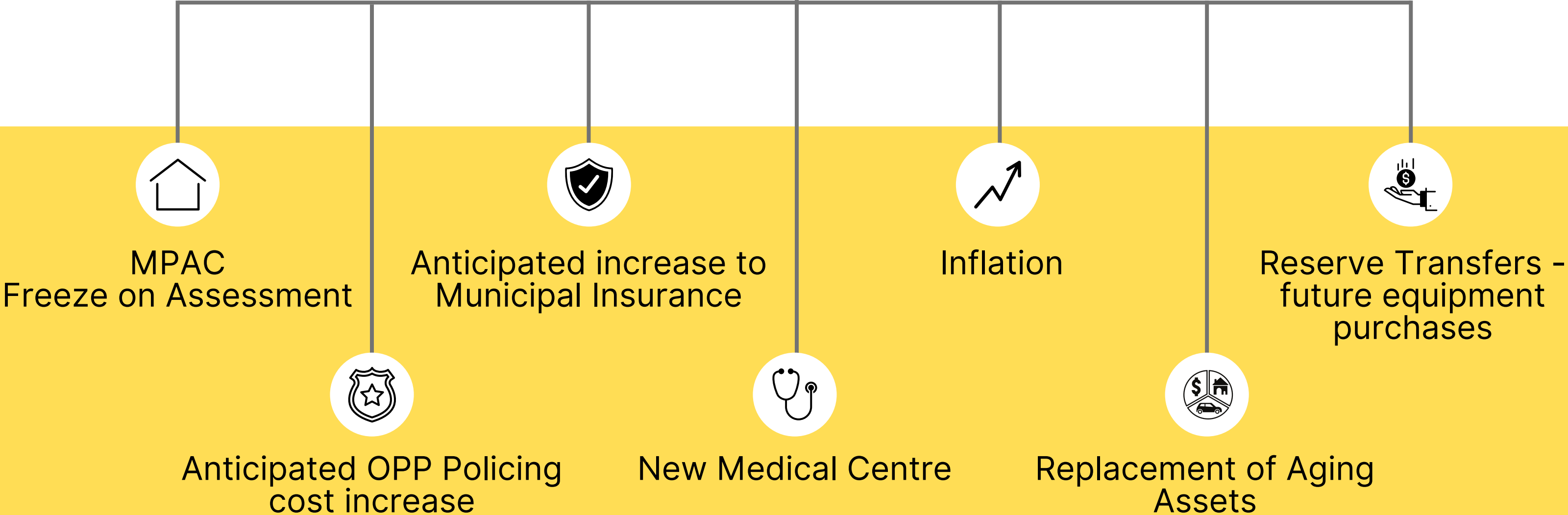
3rd Draft 2026 Departmental Budgets

Public Meeting for Adoption of 2026  
Municipal Operating and Capital  
Budgets; and Water and Wastewater  
Budgets

**December 9, 2025**



# Budget Pressures



# Budget Highlights



## Current Requirements



**6.29%**  
Tax Rate Increase



**\$9.58**  
Monthly Tax Rate Increase\*

## 1-2 Year Requirements



**10.05%**  
Tax Rate Increase



**\$15.31**  
Monthly Tax Rate Increase\*

## 3-5 Year Requirements



**12.46%**  
Tax Rate Increase



**\$18.98**  
Monthly Tax Rate Increase\*

Residential Average Annual Cost *Based on \$227,000.00 assessment	2025	2026
Municipal Tax Portion	\$1,827.46	\$1,942.41
Municipal Tax Portion	\$1,827.46	\$2,011.12
Municipal Tax Portion	\$1,827.46	\$2,055.17

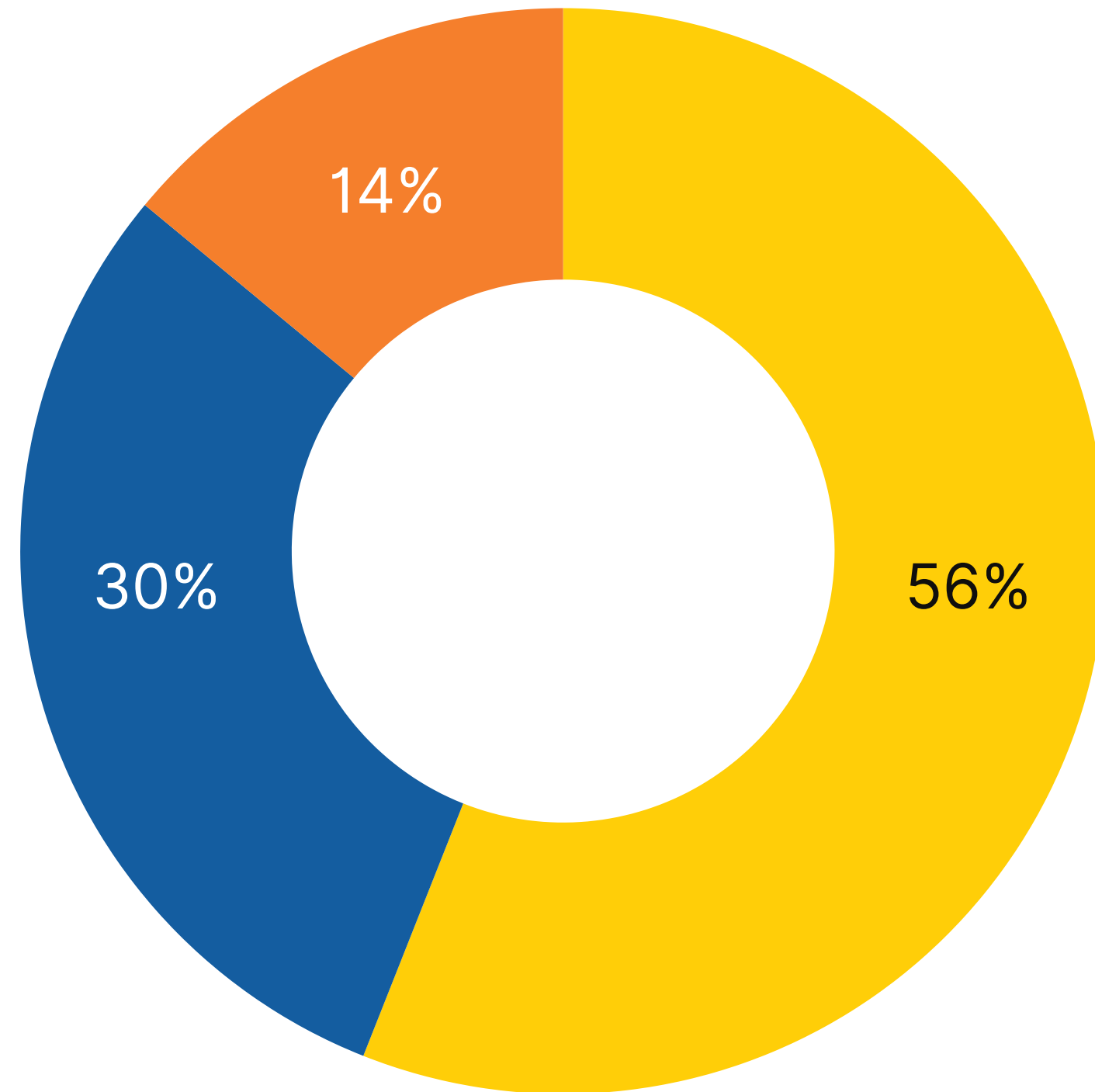
Does not include potential increases in Peterborough County tax rate, Education rate, or MPAC assessment.





# Where do your Tax Dollars go?

- 
- Township
  - County
  - Education



# Weighted Assessment



Property Class	Current Value Assessment	Tax Ratio	Vacant Weighting	Weighted Assessment
Commercial	32,363,400	1.0986	1.00	35,554,431
Commercial Vacant/Excess	941,600	1.0986	0.70	724,109
Farmland	87,986,100	0.2500	1.00	21,996,525
Industrial	1,818,200	1.5432	1.00	2,805,846
Industrial Aggregate Extraction	1,317,100	1.2557	1.00	2,149,256
Industrial Vacant/Excess	485,800	1.5432	0.65	487,296
Landfill	100,600	1.0100	1.00	101,606
Multi-Residential	2,584,000	1.0000	1.00	2,584,000
New Multi-Residential	-	-	-	-
Residential	517,998,100	1.0000	1.00	517,998,100
Pipeline	1,816,000	0.9386	1.00	1,704,498
Managed Forests	761,300	0.2500	1.00	190,325
Exempt	29,463,600	-	-	-
<b>Total</b>	<b>\$ 677,635,800</b>		<b>Total</b>	<b>\$ 585,800,619</b>

2025 Weighted Assessment  
Estimated Increase

\$ 581,275,125  
0.8%

# Council / Boards / Committees

---

	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 399,566	\$ -	\$ -
Transfer to Reserves	<u>\$ 21,000</u>	<u>\$ -</u>	<u>\$ -</u>
2026 Tax Requirement	\$ 378,566	\$ -	\$ -
2025 Tax Requirement	<u>\$ 370,894</u>	<u>\$ -</u>	<u>\$ -</u>
Tax Requirement +/-	<b>\$ +7,672</b>	<b>\$ -</b>	<b>\$ -</b>

## Summary

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- Transfer to Elections Reserve - 2026 Municipal Election
- Increase to Library contribution - 1.43%
- Lions Bar Renovation Donation





# Administration

	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 1,132,159	\$ -	\$ 10,000
Revenues	\$ 164,760	\$ -	\$ -
2026 Tax Requirement	\$ 967,399	\$ -	\$ 10,000
2025 Tax Requirement	\$ 760,405	\$ -	\$ -
Tax Requirement +/-	<b>\$ + 206,994</b>	<b>\$ -</b>	<b>\$ 10,000</b>

# Summary

- Asset Management Replacement Allocation 1.5%
- IT Upgrades
- Decrease in Bank Interest Revenue
- Anticipated Insurance Cost Increases
- HR and Health & Safety Agreements
- Additional Admin Support Hours (Offset with Reduction in EcDev Hours)
- 2025 Budget Transfer from Reserves



# Facilities

---

	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 111,075	\$ -	\$ -
Revenues	<u>\$ 44,578</u>	<u>\$ -</u>	<u>\$ -</u>
2026 Tax Requirement	\$ 66,497	\$ -	\$ -
2025 Tax Requirement	<u>\$ 96,700</u>	<u>\$ -</u>	<u>\$ -</u>
Tax Requirement +/-	<b>\$ - 30,203</b>	<b>\$ -</b>	<b>\$ -</b>

## Summary

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- 1818 Asphodel 3rd Line Furnace Replacement
- Westwood Well project (Reserves)





# New Medical Centre

	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 701,721	\$ -	\$ -
Revenues	\$ 142,114	\$ -	\$ -
2026 Tax Requirement	\$ 559,607	\$ -	\$ -
2025 Tax Requirement	\$ 485,947	\$ -	\$ -
Tax Requirement +/-	\$ + 73,660	\$ -	\$ -

## Summary

- Medical Centre Growth
- Annualized Staffing Hours



# Fire

	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
--	----------------------	-----------------------	-----------------------

Expenditures	\$ 506,763	\$ -	\$ 85,000
Revenues	\$ 11,500	\$ -	\$ -
2026 Tax Requirement	\$ 495,263	\$ -	\$ 85,000
2025 Tax Requirement	\$ 552,332	\$ -	\$ -
Tax Requirement +/-	\$ - 57,069	\$ -	\$ 85,000

## Summary

- Fire Chief Move to Full-Time Hours
- Equipment/Fleet Repairs & Maintenance Increase
- Decon Washer (75% funded through Fire Protection Grant for Cancer Prevention)
- Air Bottles
- Bunker Gear
- Dashcams



# Police / Conservation Authority



	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 819,721	\$ -	\$ -
Revenues	\$ 38,535	\$ -	\$ -
2026 Tax Requirement	\$ 781,186	\$ -	\$ -
2025 Tax Requirement	\$ 749,231	\$ -	\$ -
Tax Requirement +/-	\$ + 31,955	\$ -	\$ -

## Summary

- Estimated Increase in O.P.P Policing Costs (Transfer from Police Reserve to Offset Increase)
- Otonabee Region Conservation Authority Increase



# By-law / Animal Control

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	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
--	-------------------------	--------------------------	--------------------------

Expenditures	\$ 50,205	\$ -	\$ -
Revenues	<u>\$ 11,275</u>	<u>\$ -</u>	<u>\$ -</u>
2026 Tax Requirement	\$ 38,930	\$ -	\$ -
2025 Tax Requirement	<u>\$ 41,354</u>	<u>\$ -</u>	<u>\$ -</u>
Tax Requirement +/-	<b>\$ - 2,424</b>	<b>\$ -</b>	<b>\$ -</b>

## Summary

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- Animal Control Contract
- Pound Fees





# Building

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	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 227,650	\$ -	\$ -
Revenues	<u>\$ 227,650</u>	<u>\$ -</u>	<u>\$ -</u>
2026 Tax Requirement	\$ -	\$ -	\$ -
2025 Tax Requirement	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Tax Requirement +/-	\$ -	\$ -	\$ -

## Summary

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- Building Department is self-funded and surplus is allocated to reserves as per *Ontario Building Code*
- \$89,650 Transfer from Reserves required for net-zero impact to tax base



# Transportation

	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 2,146,022	\$ 75,000	\$ -
Revenues	<u>\$ 488,544</u>	<u>\$ -</u>	<u>\$ -</u>
2026 Tax Requirement	\$ 1,657,478	\$ 75,000	\$ -
2025 Tax Requirement	<u>\$ 1,621,229</u>	<u>\$ -</u>	<u>\$ -</u>
Tax Requirement +/-	<b>\$ + 36,249</b>	<b>\$ 75,000</b>	<b>\$ -</b>

## Summary

- Gravel Resurfacing
- 7th Line, 8th Line, River Rd., Sidewalks, Baker St.
- Grader (lease)
- One Ton Truck & Plow/Sander
- Anticipated Insurance Cost Increase





# Environmental Services



	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 299,737	\$ -	\$ -
Revenues	\$ 149,500	\$ -	\$ -
2026 Tax Requirement	\$ 150,237	\$ -	\$ -
2025 Tax Requirement	\$ 105,346	\$ -	\$ -
Tax Requirement +/-	<b>\$ + 44,891</b>	<b>\$ -</b>	<b>\$ -</b>

## Summary

- Landfill Closure



# Recreation



	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
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Expenditures	\$ 865,263	\$ 100,000	\$ 10,000
Revenues	\$ 442,436	\$ -	\$ -
2026 Tax Requirement	\$ 422,827	\$ 100,000	\$ 10,000
2025 Tax Requirement	\$ 370,474	\$ -	\$ -
Tax Requirement +/-	\$ + 52,353	\$ 100,000	\$ 10,000

# Summary

- Community Centre Utility, Building & Equipment Repair/Maintenance Increases
- Community Centre Equipment: Dehumidifier, Lobby Air Conditioning Unit
- Splashpad Pump
- Anticipated Insurance Cost Increase





# Parks

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	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 162,502	\$ -	\$ 7,000
Revenues	<u>\$ 6,242</u>	<u>\$ -</u>	<u>\$ -</u>
2026 Tax Requirement	\$ 156,260	\$ -	\$ 7,000
2025 Tax Requirement	<u>\$ 144,030</u>	<u>\$ -</u>	<u>\$ -</u>
Tax Requirement +/-	<b>\$ +12,230</b>	<b>\$ -</b>	<b>\$ 7,000</b>

## Summary

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- Increased Staff Hours – Longer Season
- Park Mulch & Trees



# Planning

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	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 236,270	\$ -	\$ -
Revenues	<u>\$ 195,600</u>	<u>\$ -</u>	<u>\$ -</u>
2026 Tax Requirement	\$ 40,670	\$ -	\$ -
2025 Tax Requirement	<u>\$ 37,156</u>	<u>\$ -</u>	<u>\$ -</u>
Tax Requirement +/-	<b>\$ + 3,514</b>	<b>\$ -</b>	<b>\$ -</b>

# Summary

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- Anticipated Reduction in Zoning Application Revenue
- DPH Phase 4 Development Charges

# Economic Development

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	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 6,350	\$ -	\$ -
Revenues	<u>\$ 5,950</u>	<u>\$ -</u>	<u>\$ -</u>
2026 Tax Requirement	\$ 400	\$ -	\$ -
2025 Tax Requirement	<u>\$ 64,103</u>	<u>\$ -</u>	<u>\$ -</u>
Tax Requirement +/-	<b>\$ - 63,703</b>	<b>\$ -</b>	<b>\$ -</b>

## Summary

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- Department Restructure
- Events: Showcase Asphodel-Norwood, Canada Day, Night Market, Library Partnerships





# Cemeteries

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	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 44,359	\$ -	\$ -
Revenues	\$ 24,015	\$ -	\$ -
2026 Tax Requirement	\$ 20,344	\$ -	\$ -
2025 Tax Requirement	\$ (2,388)	\$ -	\$ -
Tax Requirement +/-	\$ + 22,732	\$ -	\$ -

## Summary

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- Township Assumed Westwood Cemetery in 2025
- Updated Revenue Projections
- Staff and Site Maintenance Cost Increases from Assuming Westwood Cemetery





# Library

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	Current Requirements	1-2 Year Requirements	3-5 Year Requirements
Expenditures	\$ 242,634	\$ -	\$ -
Revenues	\$ 31,431	\$ -	\$ -
2026 Tax Requirement	\$ 211,203	\$ -	\$ -
2025 Tax Requirement	\$ 208,230	\$ -	\$ -
Tax Requirement +/-	\$ + 2,973	\$ -	\$ -

# Summary

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- 1.43% Increase to Municipal Contribution
- Patron Computer & Software Replacements Increased Programming Costs
- Norwood Legion Donation to Youth/Teen Program





[antownship.ca/budget](http://antownship.ca/budget)

Council/Boards/Committees -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Expenses</b>							
10-1100-5100	COUNCIL MEMBER FEES	92,071	109,665	111,900	-	-	2% CPI increase
10-1100-5110	OTHER PAYROLL COSTS	10,251	13,807	14,100	-	-	2% CPI increase
10-1100-5141	MEETING EXPENSES	1,356	2,550	2,550	-	-	
10-1100-5199	ELECTIONS	2,127	1,680	29,680	-	-	2026 Election
10-1100-5211	TELEPHONE	211	250	250	-	-	
10-1100-5213	COMPUTER EXPENSES	31	250	250	-	-	
10-1100-5217	BOOKS/PUBLICATIONS	-	250	250	-	-	
10-1100-5400	CONFERENCES & SEMINARS	2,364	10,000	10,000	-	-	
10-1100-5510	DONATIONS	500	1,500	5,964	-	-	Annual Donation + Lions Bar Reno Donation
10-1100-5800	MISCELLANEOUS EXPENSE	85	250	250	-	-	
10-1100-5220	ACCIDENT INSURANCE	1,811	1,712	1,920	-	-	
10-1200-5246	INTEGRITY COMMISSIONER	-	750	750	-	-	
<b>Donations</b>							
10-1100-5511	COMMUNITY CARE GRANT	2,000	2,000	2,000	-	-	
10-1100-5512	NDIHS BURSARY	1,000	1,000	1,000	-	-	
<b>Boards &amp; Committees</b>							
10-7500-5310	LIBRARY CONTRIBUTION	156,173	208,230	211,203	-	-	Draft Library Budget
10-1100-5550	CULTURAL & HERITAGE COMMITTEE	2,500	5,000	2,500	-	-	
10-1100-5560	SPECIAL EVENTS COMMITTEE	2,500	2,500	2,500	-	-	
10-1100-5570	BUSINESS ADVISORY COMMITTEE	2,500	2,500	2,500	-	-	
	<b>TOTAL EXPENSES</b>	<b>277,478</b>	<b>363,894</b>	<b>399,566</b>	<b>-</b>	<b>-</b>	
<b>Capital &amp; Reserves</b>							
10-1100-5900	TRF TO RESERVE - ELECTION	-	7,000	-	-	-	
10-1100-4900	TRANSFER FROM RESERVE	-	-	21,000	-	-	2026 Election - Transfer from Reserve
	<b>TOTAL CAPITAL</b>	<b>-</b>	<b>7,000</b>	<b>21,000</b>	<b>-</b>	<b>-</b>	
	<b>Net Surplus/Deficit</b>	<b>277,478</b>	<b>370,894</b>	<b>378,566</b>	<b>-</b>	<b>-</b>	

7,339

7,672

Administration Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-1200-4210	NSF CHEQUE FEES	- 270	- 150	- 150	-	-	
10-1200-4212	PHOTOCOPYING FEES	- 60	- 100	- 100	-	-	
10-1200-4213	COMMISSIONING CHARGES	- 360	- 350	- 350	-	-	
10-1200-4215	TAX CERTIFICAT/BUILDING COMPLIANCE	- 3,360	- 3,600	- 3,600	-	-	
10-1200-4220	ADMINISTRATION FEE - MISC.	- 605	- 1,500	- 1,500	-	-	
10-1200-4222	MARRIAGE LICENSE/CEREMONY	- 1,875	- 2,600	- 2,600	-	-	
10-1200-4310	BANK INTEREST REVENUE	- 56,416	- 105,000	- 75,000	-	-	Rates/Bank Balance
10-1200-4320	PENALTIES AND INTEREST ON TAXES	- 70,168	- 65,000	- 65,000	-	-	
10-1200-4390	INTEREST - MISC.	- 10,012	- 5,000	- 5,000	-	-	
10-1200-4410	MOBILE CANTEEN LICENCE FEES	- 800	- 1,900	- 1,600	-	-	
10-1200-4430	BINGO AND LOTTERY LICENCE FEES	- 1,891	- 2,000	- 2,000	-	-	
10-1200-4500	OTHER REVENUE	- 339	- 360	- 360	-	-	
10-1200-4900	TRANSFER FROM RESERVE	- 57,895	- 83,000	-	-	-	
<b>Committees</b>							
10-1200-5000	HISTORICAL SOCIETY	- 13,870	- 16,300	- 2,500	-	-	
10-1200-4800	SPECIAL EVENTS COMMITTEE	- 2,500	- 2,500	- 2,500	-	-	
10-1200-4850	BUSINESS ADVISORY COMMITTEE	- 3,300	- 2,500	- 2,500	-	-	
	<b>TOTAL REVENUE</b>	<b>- 223,720</b>	<b>- 291,860</b>	<b>- 164,760</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-1200-5110	SALARIES & WAGES	388,915	465,493	477,600	-	-	Additional Admin Support (14hrs/wk) offset with EcDev Reduction in Hours
10-1200-5111	OTHER PAYROLL COSTS	132,794	169,368	164,200	-	-	
10-1200-5115	PT SALARIES & WAGES	28,579	46,623	46,800	-	-	
10-1200-5190	STAFF RECRUITMENT	-	1,500	1,500	-	-	
10-1200-5130	MEMBERSHIPS	4,073	5,000	5,000	-	-	
10-1200-5140	CONFERENCES & SEMINARS	4,906	8,000	8,000	-	-	
10-1200-5150	MILEAGE	129	650	650	-	-	
10-1200-5160	HEALTH AND SAFETY COMMITTEE	-	1,000	1,000	-	-	
10-1200-5165	STAFF TRAINING	2,523	2,500	2,500	-	-	
10-1200-5210	OFFICE SUPPLIES	2,266	8,000	8,000	-	-	
10-1200-5211	TELEPHONE	1,446	2,500	2,500	-	-	
10-1200-5212	WEBSITE	5,477	13,000	11,000	-	-	
10-1200-5219	INTERNET - TOWN HALL	988	1,920	1,920	-	-	
10-1200-5213	COMPUTER EXPENSES	12,229	25,167	48,167	-	-	Additional IT Operating Costs
10-1200-5214	OFFICE FURNITURE	-	2,000	2,000	-	-	
10-1200-5215	POSTAGE	8,740	8,000	10,000	-	-	Postage Cost Increase
10-1200-5216	Off. Equip. MAINT & RENTAL FEES	6,728	9,500	9,500	-	-	
10-1200-5218	MARRIAGE LICENSE FORMS	960	1,000	1,000	-	-	
10-1200-5220	INSURANCE - GEN PROPERTY & LIABILIT	88,228	83,440	93,522	-	-	Estimated Insurance Cost Increase
10-1200-5223	OFFICE REPAIRS & MAINTENANCE	-	1,500	1,500	-	-	
10-1200-5232	TAX REBATES: SENIORS/CHARITIES	527	500	500	-	-	
10-1200-5230	TAX WRITE OFFS - MUNICIPAL	46,299	10,000	10,000	-	-	
10-1200-5242	LEGAL FEES	10,475	7,500	7,500	-	-	
10-1200-5243	INSURANCE DEDUCTIBLES	600	1,600	1,600	-	-	
10-1200-5244	BANK CHARGES	5,517	8,000	8,000	-	-	
10-1200-5270	MEETING / KITCHEN SUPPLIES	118	400	400	-	-	
10-1200-5300	APPRECIATION EXPENSE	-	3,000	3,000	-	-	
10-1200-5311	COMMUNITY SERVICE EXPENDITURES	-	300	300	-	-	

Administration Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
10-1200-5410	ANNUAL AUDIT	30,528	53,000	58,000	-	-	Audit Cost Increase
10-1200-5411	ASSET MANAGEMENT	32,140	40,000	8,000	-	10,000	
10-1200-5412	HUMAN RESOURCES/CONSULTANTS	19,864	25,200	25,000	-	-	HR and H&S Agreements
10-1200-5500	SUNDRY	90,629	500	500	-	-	
10-1200-5520	ADVERTISING & PROMOTION	2,285	3,000	750	-	-	
19-1200-TBD	AMP CAPITAL REPLACEMENT	-	-	69,750	-	-	1.5% OF Tax Levy Asset Management Alloczation
19-1200-5213	CAPITAL	5,891	21,804	35,000	-	-	Additional IT Capital Costs
<b>Committees</b>		-			-	-	
10-1200-6000	HISTORICAL SOCIETY	6,367	16,300	2,500	-	-	
10-1200-6100	SPECIAL EVENTS COMMITTEE	2,680	2,500	2,500	-	-	
10-1200-6200	BUSINESS ADVISORY COMMITTEE	1,442	2,500	2,500	-	-	
	<b>TOTAL EXPENSES</b>	<b>944,417</b>	<b>1,052,265</b>	<b>1,132,159</b>	<b>-</b>	<b>10,000</b>	
	<b>Net Surplus/Deficit</b>	<b>720,697</b>	<b>760,405</b>	<b>967,399</b>	<b>-</b>	<b>10,000</b>	
			81,813	206,994		10,000	

Facilities Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-1400-4230	31 KING STREET - RENT	- 9,549	- 10,930	- 11,470	-	-	
10-1400-4231	REIMBURSE UTILITIES: KING ST	- 1,361	- 9,500	- 8,920	-	-	
10-1410-4230	NORWOOD TOWN HALL - RENT	- 7,434	- 5,000	- 5,100	-	-	
10-1480-4020	LEASE REVENUE	- 15,334	- 18,396	- 18,768	-	-	
10-1480-4500	REIMBURSE UTILITIES: LEASE	- 188	- 320	- 320	-	-	
10-1480-4280	OTHER REVENUE	- 5,597	-	-	-	-	
	<b>TOTAL REVENUE</b>	<b>- 39,463</b>	<b>- 44,146</b>	<b>- 44,578</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-1480-5200	FT SALARIES & WAGES	33,821	42,971	41,400	-	-	
10-1480-5210	PAYROLL COSTS	8,936	12,610	13,400	-	-	
<b>Old MC 31 King St</b>							
10-1400-5216	ALARM SYSTEM	525	600	615	-	-	
10-1400-5210	CLEANING SUPPLIES (31 KING ST)	171	900	500	-	-	
10-1400-5221	HEAT	1,822	3,200	3,264	-	-	
10-1400-5222	HYDRO	4,164	5,200	5,460	-	-	
10-1400-5224	WATER	2,055	3,300	3,366	-	-	
10-1400-5223	REPAIRS AND MAINTENANCE	561	2,800	2,800	-	-	
<b>Town Hall</b>							
10-1410-5220	LIABILITY INSURANCE	2,828	2,675	2,995	-	-	
10-1410-5221	HEAT/WATER	4,051	6,000	6,000	-	-	
10-1410-5222	HYDRO	4,957	6,000	6,300	-	-	
10-1410-5223	BUILDING REP/MTCE TOWN HALL	8,314	5,500	5,500	-	-	
10-1410-5230	KITCHEN UPGRADE	-	-	-	-	-	
10-1410-5210	CLEANING SUPPLIES	1,188	1,300	1,300	-	-	
10-1410-5227	SECURITY EXPENSE - TOWN HALL	916	600	615	-	-	
10-1410-5229	SECURITY EXPENSE - MUNICIPAL OFFICE	2,646	1,320	1,345	-	-	
<b>Westwood, 1818 Asphodel 3rd Line</b>							
10-1480-5224	WATER UPGRADE & TESTING	418	500	500	-	-	
10-1480-5221	HEAT	2,015	4,500	3,500	-	-	Heating Cost Reduction Resulting from Furnace Replacement
10-1480-5222	HYDRO	491	1,500	1,000	-	-	
10-1480-5216	SECURITY EXPENSE - 1818 ASPHODEL 3RD LINE	509	600	615	-	-	
10-1480-4600	BUILDING REP/MTCE	570	3,000	3,000	-	-	
	<b>TOTAL EXPENSES</b>	<b>80,959</b>	<b>105,076</b>	<b>103,475</b>	<b>-</b>	<b>-</b>	
<b>Capital</b>							
19-1450-5260	CAPITAL - PROP IMPRV WW LIBRARY RAMP	1,118	13,000	-	-	-	
19-1400-5500	CAPITAL - 31 KING ST ROOF	25,440	25,000	-	-	-	
19-1410-5500	CAPITAL - TOWN HALL EAVESTORUGH	9,138	10,148	-	-	-	
19-1450-5500	CAPITAL - WESTWOOD LIBRARY SNOW GUARDS VESTIBULE	305	622	-	-	-	
19-1480-5260	CAPITAL - WESTWOOD WELLS	-	80,000	6,700	-	-	WW Wells
10-1480-TBD	CAPITAL - FURNACE REPLACEMENT 1818 3RD LINE	-	-	7,600	-	-	Furnace Replacement
<b>Reserves</b>							
10-1480-4900	TRANSFER FROM RES: FACILITIES	-	80,000	6,700	-	-	WW Wells
10-1450-4900	TRANSFER FROM RES: DC'S LIBRARIES	- 1,118	- 13,000	-	-	-	
10-1480-5900	TRANSFER TO RESERVES	-	-	-	-	-	
	<b>TOTAL CAPITAL</b>	<b>34,883</b>	<b>35,770</b>	<b>7,600</b>	<b>-</b>	<b>-</b>	

Facilities Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
	Net Surplus/Deficit	76,379	96,700	66,497	-	-	

74,706 - 30,204



New Medical Centre -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-1500-4000	NEW MEDICAL CENTRE REVENUE	- 22,846	- 25,236	- 35,114	-	-	Additional FHO Funding - 3rd Physician
10-1500-4050	MEDICAL CENTRE DONATIONS	- 80,000	- 100,000	- 100,000	-	-	Municipal and Community Donations
10-1500-4200	FOOT CLINIC REVENUE	-	-	- 2,000	-	-	
10-1500-4280	OTHER REVENUE	- 1,511	- 5,000	- 5,000	-	-	After Hours Clinic
	<b>TOTAL REVENUE</b>	<b>- 104,357</b>	<b>- 130,236</b>	<b>- 142,114</b>			
<b>Expenses</b>							
10-1500-5111	OTHER PAYROLL COSTS	58,676	87,350	103,000	-	-	Additional Staffing Hours - 3rd Physician
10-1500-5115	PT WAGES	36,497	57,607	59,500	-	-	Additional Staffing Hours - 3rd Physician
10-1500-5110	FT WAGES - MEDICAL CENTRE	230,082	263,650	313,000	-	-	Additional Staffing Hours - 3rd Physician
10-1500-5140	TRAINING/SEMINARS	-	2,000	2,000	-	-	
10-1500-5225	LEASE	96,062	130,000	130,000	-	-	25yr Lease
10-1500-5210	OFFICE SUPPLIES	3,415	3,000	3,500	-	-	
10-1500-5200	FOOT CLINIC EXPENSES	869	-	-	-	-	
10-1500-5213	COMPUTER/SOFTWARE EXPENSES	24,059	14,701	28,000	-	-	Scheduling/Billing Solution Increase
10-1500-5215	MEDICAL SUPPLIES	8,731	12,000	12,000	-	-	
10-1500-5226	CLEANING SUPPLIES	453	3,000	3,000	-	-	
10-1500-5211	TELEPHONE	2,388	3,360	3,360	-	-	
10-1500-5212	INTERNET	507	960	960	-	-	
10-1500-5216	ALARM SYSTEM	305	600	615	-	-	
10-1500-5400	MEDICAL EQUIPMENT - MINOR	3,421	6,000	6,000	-	-	
10-1500-5214	FURNITURE	296	2,500	2,000	-	-	
10-1500-5220	INSURANCE & LIABILITY	2,850	2,690	3,021	-	-	
10-1500-5221	HEAT	168	2,000	2,000	-	-	
10-1500-5222	HYDRO	2,435	5,000	5,000	-	-	
10-1500-5223	REPAIRS/MTCE	2,144	1,000	1,000	-	-	
10-1500-5242	LEGAL FEES	15,204	-	5,000	-	-	Legal Fees
	<b>TOTAL EXPENSES</b>	<b>488,564</b>	<b>597,418</b>	<b>682,956</b>			
<b>Capital</b>							
19-1500-5300	UNFUNDED CAPITAL - NEW MEDICAL CENTRE	-	18,765	18,765	-	-	Unfunded Capital Cost Payback
	<b>TOTAL CAPITAL</b>	<b>-</b>	<b>18,765</b>	<b>18,765</b>			
	<b>Net Surplus/Deficit</b>	<b>384,207</b>	<b>485,947</b>	<b>559,607</b>			

133,864 73,660

Fire Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-2100-4050	CAPITAL DONATION	- 2,500	-	500	-	-	
10-2100-4271	INSPECTION & INFORMATION FEES	- 40	- 5,000	500	-	-	Rightsizing Revenue Estimate
10-2100-4272	FIRE SERVICE/OTONABEE	-	- 4,000	4,000	-	-	
10-2100-4273	FIRE SERVICE/DUMMER	-	- 4,000	4,000	-	-	
10-2100-4276	INSURANCE & ACCIDENT CLAIMS	-	- 7,500	2,500	-	-	Rightsizing Revenue Estimate
10-2100-4280	OTHER - FIRE	- 17,130	- 10,000	-	-	-	2025 is Pumper Sale and Lions Donation
	<b>TOTAL REVENUE</b>	<b>- 19,670</b>	<b>- 30,500</b>	<b>- 11,500</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-2100-5110	FIRE FULL TIME WAGES	66,268	84,222	94,600	-	-	Fire Chief Additional 3 hrs/wk
10-2100-5111	OTHER PAYROLL COSTS	26,293	37,800	44,000	-	-	Fire Chief Additional 3 hrs/wk
10-2100-5112	OFFICERS HONOURARIUM	6,100	6,400	6,400	-	-	
10-2100-5113	FIRE FIGHTING & CLEANUP	31,645	40,000	40,000	-	-	
10-2100-5114	FIREFIGHTER INSURANCE	5,521	5,400	5,852	-	-	
10-2100-5130	MEMBERSHIPS	2,280	3,000	3,000	-	-	
10-2100-5140	CONFERENCES & SEMINARS	595	700	700	-	-	
10-2100-5141	MEETINGS & PRACTICES	15,953	26,500	27,500	-	-	
10-2100-5148	STAFF TRAINING	12,570	20,000	22,000	-	-	
10-2100-5160	HEALTH & SAFETY	-	100	100	-	-	
10-2100-5170	UNIFORMS & CLOTHING	321	1,000	1,000	-	-	
10-2100-5209	BOOKS/PUBLICATIONS	212	500	500	-	-	
10-2100-5210	OFFICE SUPPLIES	850	1,800	1,800	-	-	
10-2100-5211	TELEPHONE	1,386	2,500	2,500	-	-	
10-2100-5212	INTERNET	-	500	500	-	-	
10-2100-5213	COMPUTER EXPENSES	46	1,000	1,000	-	-	
10-2100-5220	PROPERTY/LIABILITY INSURANCE	29,167	27,584	30,917	-	-	Estimated Insurance Cost Increase
10-2100-5242	LEGAL FEES	-	-	5,000	-	-	Legal Fees
10-2100-5246	HASTINGS CONTRACT	-	5,000	5,000	-	-	
10-2100-5340	DISPATCH/COMM/EMERGENCY	24,310	32,524	36,000	-	-	Annual Increase Peterborough Dispatch
10-2100-5400	SMALL EQUIPMENT & TOOLS	462	4,000	4,000	-	-	
TBD	SAFETY EQUIPMENT - MINOR EQUIPMENT	-	-	2,000	-	-	
10-2100-5402	PERSONAL PROTECTIVE EQUIP	3,057	6,000	6,000	-	-	
10-2100-5403	CLASS A & B FOAM	3,058	3,500	3,500	-	-	
10-2100-5404	SUPPLIES & SERVICES	990	3,500	3,500	-	-	
10-2100-5410	EQUIPMENT REPAIRS & MAINT.	12,211	16,000	20,000	-	-	Estimated Equipment Repairs & Maint. Increase
10-2100-5500	INSURANCE - VEHICLES	11,937	11,290	12,653	-	-	
10-2100-5510	VEHICLES REPAIRS & MAINTENANCE	27,334	18,000	22,000	-	-	Estimated Fleet Repairs & Maint. Increase
10-2100-5521	GAS	3,541	8,000	8,000	-	-	
10-2100-5522	DIESEL	-	4,500	4,500	-	-	
<b>FIRE PREVENTION</b>							
10-2110-5111	FIRE PREVENTION - OTHER PAYROLL	700	1,966	2,010	-	-	
10-2110-5115	FIRE PREVENTION - WAGES	8,630	12,357	12,600	-	-	
10-2110-5210	FIRE PREVENTION - MATERIALS	188	3,500	3,500	-	-	
<b>ASPHODEL HALL</b>							
10-2121-5221	HEAT - ASPHODEL	3,129	5,000	5,000	-	-	
10-2121-5222	HYDRO	679	2,000	2,750	-	-	
10-2121-5223	BUILDING REPAIRS/MTCE - ASPHODEL	817	2,000	3,000	-	-	
10-2121-5227	SECURITY EXPENSE	559	650	615	-	-	
<b>NORWOOD HALL</b>							

Fire Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
10-2122-5221	HEAT - NORWOOD	1,890	5,000	5,000	-	-	
10-2122-5222	HYDRO/WATER	2,202	2,750	2,750	-	-	
10-2122-5223	BUILDING REPAIRS/MTCE - NORWOOD	2,648	3,000	3,000	-	-	
10-2122-5227	SECURITY EXPENSE	611	650	615	-	-	
<b>EMERGENCY MANAGEMENT</b>							
10-2500-5210	SUPPLIES & SERVICES	-	100	100	-	-	
10-2500-5400	PLAN EXERICES COSTS	-	200	200	-	-	
10-2500-5420	REIMBURSEMENT OF UTILITIES TO PW	-	600	600	-	-	
	<b>TOTAL EXPENSES</b>	<b>308,158</b>	<b>411,093</b>	<b>456,263</b>	<b>-</b>	<b>-</b>	
<b>Capital &amp; Reserves</b>							
10-2100-4900	TRANSFER FROM RESERVE	-	-	-	-	-	
10-2100-4900	TRANSFER FROM RESERVE - PUMPER 2ND INSTAL.	- 425,656	- 425,656	-	-	-	
19-2100-550tbd	CAPITAL - VEHICLES - DASHCAMS	-	-	7,500	-	-	Dashcams
19-2100-5501	CAPITAL - PUMPER 2ND INSTALLMENT	425,656	425,656	-	-	-	
19-2100-5400	CAPITAL - EQUIPMENT	23,849	-	-	-	-	
19-2100-5401	CAPITAL - AIR BOTTLES	9,328	10,200	19,000	-	-	Air Bottles
19-2100-5402	CAPITAL - BUNKER GEAR	22,178	16,000	4,000	-	-	Bunker Gear
19-2100-5280	CAPITAL - MASTER FIRE PLAN	35,329	47,000	-	-	-	
19-2100-540TBD	CAPITAL - DECON WASHER	-	-	42,890	-	-	Decon Washer (Dependent on Fire Grant Funding)
19-2100-52TBD	CAPITAL - COSTS ASSOCIATED WITH NEW STAFF	-	-	10,000	-	-	Capital Costs Associated with New Staff
10-2100-4281	FIRE PROTECTION GRANT - REVENUE	- 16,823	- 16,461	- 32,890	-	-	\$16,445 per Station (Dpendent on Fire Grant Funding)
10-2100-5900	TRANSFER TO RESERVES (Vehicles)	-	-	-	-	85,000	Transfer to Reserve - Tanker Replacement 2029
10-2100-5900	TRANSFER TO RESERVE - PUMPER 2ND INSTAL.	115,000	115,000	-	-	-	Transfer to Reserve - Tanker Replacement 2029
	<b>TOTAL CAPITAL</b>	<b>188,861</b>	<b>171,739</b>	<b>50,500</b>	<b>-</b>	<b>85,000</b>	
	<b>Net Surplus/Deficit</b>	<b>477,349</b>	<b>552,332</b>	<b>495,263</b>	<b>-</b>	<b>85,000</b>	

88,424 - 57,070

Policing & Conservation Authority -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Policing</b>							
10-2200-4010	RIDE PROGRAM GRANT	-	4,000	4,000	-	-	
10-2200-4250	RECOVERED OPP FINES	-	4,000	4,000	-	-	
10-2200-4810	OPP CREDIT	2,226	3,300	3,300	-	-	
TBD	TRANSFER FROM RESERVE - POLICING	-	-	27,135	-	-	Transfer from Reserve to Offset OPP Policing Increase
	<b>Total Revenue: Policing</b>	<b>2,226</b>	<b>11,300</b>	<b>38,435</b>	<b>-</b>	<b>-</b>	
<b>Cons. Authority</b>							
10-2300-4010	REVENUE	400	-	100	-	-	
	<b>TOTAL REVENUES</b>	<b>2,626</b>	<b>11,300</b>	<b>38,535</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
<b>Policing</b>							
10-2200-5112	POLICE SERVICES BOARD - COSTS	7,138	7,200	7,709	-	-	Estimated Increase
10-2200-5120	RIDE PROGRAM OFFICER COSTS	-	5,000	5,000	-	-	
10-2200-5246	CONTRACT SERVICES	508,411	678,384	732,655	-	-	Estimated OPP Contract Increase
	<b>Total Expenses: Policing</b>	<b>515,549</b>	<b>690,584</b>	<b>745,364</b>	<b>-</b>	<b>-</b>	
<b>Cons. Authority</b>							
10-2300-5246	REQUISITION CONS. AUTHORITY	42,693	42,693	47,103	-	-	
10-2300-5411	SOURCE WATER PROTECTION EXP	13,627	27,254	27,254	-	-	5 year agreement (2025-2029)
	<b>Total Expenses: Cons. Authority</b>	<b>56,320</b>	<b>69,947</b>	<b>74,357</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL EXPENSES</b>	<b>571,869</b>	<b>760,531</b>	<b>819,721</b>	<b>-</b>	<b>-</b>	
	<b>Net Surplus/Deficit</b>	<b>569,242</b>	<b>749,231</b>	<b>781,185</b>	<b>-</b>	<b>-</b>	

38,838

31,954

ByLaw & Animal Control Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenue</b>							
<b>By-Law</b>							
10-2510-4500	SIGN REVENUE	- 1,025	- 500	- 800	-	-	Offset w/ 10-2510-5300 Sign Expense
10-2440-4100	POSTAGE RECOVERY	- 29	- 250	- 50	-	-	
10-2440-4150	ADMIN FEE	- 150	- 200	- 225	-	-	
10-2400-4480	OTHER LICENCES	-	-	-	-	-	
	<b>Total By-law Revenue</b>	- <b>1,204</b>	- <b>950</b>	- <b>1,075</b>	-	-	
<b>Revenue</b>							
<b>Animal Control</b>							
10-2430-4010	LIVESTOCK & POULTRY RE-IMBURSE	- 7,074	- 1,000	- 4,500	-	-	Offset w/ 10-2430-5330 Compensation for Animals Expense
10-2430-4213	ADMINISTRATIVE CHARGES	- 250	- 100	- 200	-	-	
10-2430-4440	DOG LICENSES	- 5,925	- 5,700	- 5,500	-	-	
	<b>Total Animal Control Revenue</b>	- <b>13,249</b>	- <b>6,800</b>	- <b>10,200</b>	-	-	
	<b>TOTAL REVENUE</b>	- <b>14,453</b>	- <b>7,750</b>	- <b>11,275</b>	-	-	
<b>Expenses</b>							
<b>By-Law</b>							
10-2440-5110	FULL TIME WAGES	16,329	20,959	19,800	-	-	
10-2440-5111	OTHER PAYROLL COSTS	5,107	6,495	6,400	-	-	
10-2440-5150	MILEAGE	35	100	500	-	-	Personal Vehicles Required
10-2440-5210	OFFICE SUPPLIES	118	100	175	-	-	
10-2440-5215	POSTAGE	62	200	250	-	-	
10-2440-5242	LEGAL FEES	296	4,500	2,000	-	-	
10-2440-5500	SUNDRY	-	100	-	-	-	
10-2510-5300	SIGN EXPENSE	221	500	800	-	-	Offset w/ 10-2510-4500 Sign Revenue
	<b>Total By-law Expenses</b>	<b>22,167</b>	<b>32,954</b>	<b>29,925</b>	-	-	
<b>Expenses</b>							
<b>Animal Control</b>							
10-2430-5120	SALARIES & WAGES - CONTRACTS	2,035	4,000	4,080	-	-	
10-2430-5150	MILEAGE	504	1,500	1,500	-	-	
10-2430-5210	SUPPLIES & DOG TAGS	-	200	200	-	-	
10-2430-5211	TELEPHONE EXPENSE	117	300	300	-	-	
10-2430-5213	COMPUTER/SOFTWARE EXPENSE	1,201	1,150	1,350	-	-	
10-2430-5215	POSTAGE	371	500	550	-	-	
10-2430-5246	POUND FEES	6,946	7,000	7,300	-	-	Pound Contract
10-2430-5330	COMPENSATION FOR ANIMALS	2,286	1,000	4,500	-	-	Offset w/ 10-2430-4010 Livestock & Poultry Re-Imburse Revenue
10-2430-5700	WRITE OFF ACCT REC	-	500	500	-	-	
	<b>Total Animal Control Expenses</b>	<b>13,461</b>	<b>16,150</b>	<b>20,280</b>	-	-	
	<b>TOTAL EXPENSES</b>	<b>35,628</b>	<b>49,104</b>	<b>50,205</b>	-	-	
	<b>Net Surplus/Deficit</b>	<b>21,175</b>	<b>41,354</b>	<b>38,930</b>	-	-	

- 2,712 - 2,424

Building Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenue</b>							
10-2410-4221	BUILDING/PLUMBING PERMITS	- 85,615	- 125,000	- 125,000	-	-	DPH Phase 4 (10 Singles, 12 Townshouses)
10-2410-4900	TRANSFER FROM RESERVE	-	- 133,345	- 89,650	-	-	
19-2410-4580	SALE OF ASSETS	- 35,250	- 25,000	-	-	-	
10-2410-4300	PERMIT RENEWAL FEES	- 15,250	- 10,000	- 13,000	-	-	
	<b>TOTAL REVENUE</b>	<b>- 136,115</b>	<b>- 293,345</b>	<b>- 227,650</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-2410-5110	FULL TIME WAGES	139,972	181,198	152,100	-	-	2025 had 2.5 FTE. 2026 2 FTE
10-2410-5111	OTHER PAYROLL COSTS	43,848	57,197	48,100	-	-	2025 had 2.5 FTE. 2026 2 FTE
10-2410-5130	MEMBERSHIPS	1,439	1,500	1,500	-	-	
10-2410-5140	CONFERENCES/TRAINING	4,997	6,800	6,800	-	-	
10-2410-5150	MILEAGE	356	750	4,500	-	-	Personal Vehicles Required
10-2410-5170	BOOT ALLOWANCE/UNIFORMS	278	1,000	1,000	-	-	
10-2410-5210	OFFICE SUPPLIES	565	750	750	-	-	
10-2410-5211	TELEPHONE	394	1,200	1,000	-	-	
10-2410-5213	COMPUTER EXPENSES	29,639	37,600	9,500	-	-	
10-2410-5215	POSTAGE	52	100	150	-	-	
10-2410-5242	LEGAL	-	1,500	2,000	-	-	
10-2410-5248	GAS	295	1,000	-	-	-	
10-2410-5250	VEHICLE INSURANCE/LICENSING	887	900	-	-	-	
10-2410-5252	VEHICLE REPAIRS/MAINTENANCE	69	500	-	-	-	
10-2410-5288	PERMIT FEE REFUND	-	600	250	-	-	
10-2410-5320	ADVERTISING	-	500	-	-	-	
10-2410-5500	SUNDRY	29	250	-	-	-	
	<b>TOTAL EXPENSES</b>	<b>222,821</b>	<b>293,345</b>	<b>227,650</b>	<b>-</b>	<b>-</b>	
	<b>Net Surplus/Deficit</b>	<b>86,706</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	



Transportation Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-3100-4500	GRAVEL SALES - OTHER	- 38,539	- 60,000	- 45,000	-	-	Rightsize Revenue Estimate
10-3100-4012	ROADS REVENUE	- 14,974	- 8,000	- 13,000	-	-	
10-3100-4510	CULVERTS & OTHER	- 15,620	- 6,200	- 8,000	-	-	
10-3100-TBD	OTHER - PUBLIC WORKS	-	-	- 47,500	-	-	Ice Storm Funding for Cleanup Costs Occurring in 2026
10-3013-5100	REIMBURSEMENT FROM FIRE	-	- 4,800	- 4,800	-	-	Utilities and Diesel
	<b>TOTAL REVENUES</b>	<b>- 69,132</b>	<b>- 79,000</b>	<b>- 118,300</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-3013-5111	PAYROLL COSTS: CARETAKER	253	487	550	-	-	
10-3013-5115	CARETAKER WAGES	3,228	3,914	4,000	-	-	
10-3013-5221	HEAT	5,880	7,800	7,800	-	-	
10-3013-5222	HYDRO	6,125	10,000	10,000	-	-	
10-3013-5223	BUILDING MTCE/SERVICES	6,124	14,500	15,000	-	-	
10-3013-5225	MATERIALS & SUPPLIES	1,207	3,500	3,500	-	-	
10-3013-5227	SECURITY	611	3,600	850	-	-	
10-3013-5228	WATER BILLING	591	1,250	1,250	-	-	
10-3013-5440	TOOLS	1,875	3,000	3,000	-	-	
10-3100-5110	FULL TIME WAGES	397,002	516,691	528,100	-	-	
10-3100-5111	OTHER PAYROLL COSTS	156,240	176,377	179,000	-	-	
10-3100-5115	PT SALARIES & WAGES	36,111	19,320	20,800	-	-	
10-3100-5116	OVERTIME	57,539	31,000	31,650	-	-	
10-3100-5130	MEMBERSHIPS	1,286	1,500	1,500	-	-	
10-3100-5140	TRAINING & SEMINARS	4,678	6,500	15,200	-	-	Grader School, Road School
10-3100-5160	HEALTH & SAFETY	152	500	500	-	-	
10-3100-5170	CLOTHING & BOOT ALLOWANCE	1,188	4,000	4,000	-	-	
10-3100-5210	OFFICE SUPPLIES	337	600	600	-	-	
10-3100-5211	TELEPHONE	3,212	3,200	3,800	-	-	
10-3100-5212	WEBSITE INTERNET EXPENSES	1,151	2,856	2,256	-	-	
10-3100-5213	COMPUTER EXPENSES	77	1,500	500	-	-	
10-3100-5215	SOFTWARE & LICENSING FEES	11,189	6,000	12,000	-	-	Citywide, MESH
10-3100-5220	INSURANCE - LIABILITY	62,829	59,419	66,599	-	-	Estimated Insurance Cost Increase
10-3100-5240	SURVEY EXPENSE	-	-	15,000	-	-	River Rd.
10-3100-5243	INSURANCE DEDUCTIBLE	-	1,000	1,000	-	-	
10-3100-5248	PIT - ALL COSTS	712	5,000	5,000	-	-	
10-3100-5270	CONSULTING	5,068	20,500	21,000	-	-	
10-3100-5320	ADVERTISING	-	500	-	-	-	
10-3100-5540	OTHER COMMUNICATIONS - RADIO	838	-	-	-	-	
10-3112-5300	MATERIALS - BRUSHING	3,015	5,500	5,500	-	-	
10-3112-5350	MATERIALS - TREES	6,068	50,000	90,000	-	-	\$50K is Ice Storm Costs Occurring in 2026
10-3114-5300	MATERIALS - CULVERTS	13,200	12,000	12,000	-	-	
10-3115-5300	MATERIALS - CATCH BASINS	-	7,000	7,000	-	-	
10-3122-5300	MATERIALS - DUST CONTROL	63,725	70,000	73,000	-	-	Product Cost Increase
10-3123-5300	MATERIALS - GRAVEL RESURFACING	52,111	65,000	106,000	-	-	Gravel Spreading East End Double Pass
10-3131-5300	MATERIALS - PATCHING	4,300	4,000	5,000	-	-	Deteriorating Surface Treatment
10-3132-5300	MATERIALS - SWEEPING	15,203	12,000	15,000	-	-	Phase 2 Assumed
10-3141-5300	MATERIALS - SAFETY DEVICES	35,666	47,000	47,000	-	-	
10-3141-5350	MATERIALS - RAIL CROSSING CONTRACT	6,579	8,800	8,800	-	-	
10-3150-5300	MATERIALS - SIDEWALKS	-	2,500	-	-	-	

Transportation Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
10-3220-5300	MATERIALS - SANDING & SALTING	113,776	110,000	110,000	-	-	
10-3500-5222	STREETLIGHTS HYDRO (ALL)	16,947	19,000	19,100	-	-	
10-3500-5223	STREETLIGHTS MAINTENANCE (ALL)	10,310	12,000	12,000	-	-	
10-3600-5220	INSURANCE - VEHICLES	9,314	8,808	9,873	-	-	
10-3600-5521	FUEL - GAS	13,422	16,000	16,000	-	-	
10-3600-5522	FUEL - DIESEL	52,185	80,000	80,000	-	-	
10-3600-5523	OIL & LUBRICANTS	3,256	5,000	5,300	-	-	
10-3600-5530	VEHICLE LICENSES	340	8,000	8,000	-	-	
10-3600-5550	GPS SYSTEM	-	2,000	2,000	-	-	
10-3616-5510	2010 TRUCK R&M	13,791	11,900	14,000	-	-	
10-3617-5510	2011 SINGLE PLOW TRUCK R&M	3,645	7,200	8,000	-	-	
10-3618-5510	2012 INTERNATIONAL PLOW R&M	16,306	10,100	10,000	-	-	
10-3619-5510	2020 INTERNATIONAL R&M	4,545	7,400	5,000	-	-	
10-3630-5510	2015 ONE TON/PLOW/SANDER	8,178	6,000	5,000	-	-	
10-3711-5510	2014 JD LOADER	6,218	15,000	15,000	-	-	
10-3712-5510	2001 VOLVO EXCAVATOR R&M	563	-	-	-	-	
10-3714-5510	2007 VOLVO GRADER R&M	39,553	20,000	10,000	-	-	
10-3721-5510	1996 STEAMER R&M	405	500	500	-	-	propane and plumbing parts
10-3722-5510	2001 BRUSHHEAD R&M	1,286	1,000	1,000	-	-	cutter teeth
10-3723-5510	2015 KUBOTA TRACTOR R&M	2,185	5,000	3,000	-	-	
10-3731-5510	2017 SKID STEER	11,962	3,000	10,000	-	-	Estimate Based on 2024 and 2025 Actuals Trend
10-3732-5510	2018 DODGE 3/4 TON	2,176	5,000	5,000	-	-	
10-3733-5510	2020 BOOM MOWER	2,432	3,500	3,500	-	-	
10-3734-5510	2021 HYUNDAI EXCAVATOR	123	3,000	3,000	-	-	
10-3735-5510	2020 LOADER MOUNTED BLOWER	-	2,000	2,000	-	-	
10-3736-5510	2022 DODGE 4WD R&M	1,243	1,000	1,000	-	-	
10-3737-5510	2023 BACKHOE	5,457	4,500	4,500	-	-	
	<b>TOTAL EXPENSES</b>	<b>1,304,987</b>	<b>1,555,222</b>	<b>1,686,528</b>	-	-	
<b>Grant Funding/Capital Revenue</b>							
10-3100-4030	GRANT FUNDING: FORMULA	- 139,033	- 208,545	- 187,694	-	-	OCIF Funding
10-3100-4011	PROVINCIAL GRANT - GAS TAX	- 76,275	- 146,448	- 152,550	-	-	Gas Tax Funding (Canada Comm. Building Fund)
19-3100-4580	SALE OF ASSETS - VEHICLES	-	-	30,000	-	-	Sale of Grader & One-Ton Truck
	<b>Total Grant Funding/Capital Revenue</b>	<b>- 215,308</b>	<b>- 354,993</b>	<b>- 370,244</b>	-	-	
<b>Capital Expenditures</b>							
19-3100-5200	CAPITAL CONSTRUCTION	3,167	-	-	-	-	
19-3100-5250	CAPITAL CONSTRUCTION - SIDEWALKS	-	-	40,000	-	-	Sidealks
TBD	CAPITAL CONSTR. - SURFACE TREATMENT 7TH LINE	-	-	218,800	-	-	7th Line Resurfacing
TBD	CAPITAL CONSTR. - SURFACE TREATMENT 8TH LINE	-	-	220,200	-	-	8th Line Resurfacing
	CAPITAL CONSTR. - BAKER ST.	-	-	9,000	-	-	Baker St.
	CAPITAL CONSTR. - GATES RIVER ROAD	-	-	4,500	-	-	
19-3100-5201	CAPITAL CONSTR. - COST SHARING CTY RD 40	13,231	640,226	222,000	-	-	County Road 40 Costs in 2026
19-3100-5401	CAPITAL EQUIP - PLOW SANDER	22,388	22,100	-	-	-	
19-3100-5400	CAPITAL EQUIPMENT	3,528	-	-	-	-	
TBD	CAPITAL - GRADER	-	-	109,500	-	-	Grader Lease (9 months in 2026)
TBD	CAPITAL - ONE TON TRUCK W/ PLOW/SANDER	-	-	101,000	-	-	One-ton Truck w/ Plow/Sander
	<b>Total Capital Expenditures</b>	<b>42,314</b>	<b>662,326</b>	<b>925,000</b>	-	-	

Transportation Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Capital Transfers</b>							
10-3600-5900	TRANSFER TO RESERVE	-	150,000	-	-	75,000	Transfer to Reserves - Tandem Truck
10-3100-4900	TRANSFER FROM RESERVE (Gas Tax)	-	170,226	98,756	-	-	
10-3100-4900	TRANSFER FROM RESERVE (DC's)	-	120,000	-	-	-	
10-3100-4900	TRANSFER FROM RESERVE	-	22,100	366,750	-	-	Trans.from Reserve - \$75K Grader, \$70K 1.5% AMP Allocation, \$222K Cty Rd 40
<b>Net Capital Transfers</b>		-	<b>162,326</b>	<b>465,506</b>	-	<b>75,000</b>	
<b>TOTAL CAPITAL</b>		-	<b>172,994</b>	<b>89,250</b>	-	<b>75,000</b>	
<b>Net Surplus/Deficit</b>		<b>1,062,860</b>	<b>1,621,229</b>	<b>1,657,478</b>	-	<b>75,000</b>	

32,958

36,249

Environmental Services -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-4400-4250	DISPOSAL BAG TAG FEES	- 66,373	- 85,000	- 82,000	-	-	
10-4500-4250	TIPPING FEES ASPHODEL/NORWOOD	- 37,542	- 37,000	- 35,000	-	-	
10-4500-4300	OTHER REVENUE	- 19,323	- 25,000	- 25,000	-	-	CMO
10-4520-4260	SCRAP METAL REVENUE	- 1,444	- 3,500	- 3,000	-	-	
10-4600-4200	COMPOSTERS	- 198	- 1,500	- 500	-	-	
10-4520-4265	WEEE PROGRAM	- 432	- 1,000	- 1,000	-	-	
10-4520-4270	BOTTLE COLLECTION	- 1,605	- 3,000	- 3,000	-	-	
	<b>TOTAL REVENUES</b>	<b>- 126,917</b>	<b>- 156,000</b>	<b>- 149,500</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-4510-5229	PROPERTY TAX	2,136	2,211	2,243	-	-	
10-4400-5246	GARBAGE COLLECTIONS CONTRACT	73,855	96,850	97,800	-	-	
10-4510-5400	CONSULTING FEES (A)	13,157	23,000	23,000	-	-	
10-4520-5110	FT LANDFILL SITE LABOUR	4,818	5,866	6,400	-	-	
10-4520-5111	OTHER PAYROLL COSTS	9,505	12,586	12,800	-	-	
10-4520-5115	PT WAGES	32,970	27,353	31,900	-	-	Attendant + Summer Students
10-4520-5116	OVERTIME	561	1,350	500	-	-	
10-4520-5119	PW LABOUR COST	11,479	16,151	16,500	-	-	PW Employee 1 day/wk
10-4520-5120	CONTRACT SERVICES (N)	1,236	2,700	1,800	-	-	
10-4520-5211	TELEPHONE	43	100	75	-	-	
10-4520-5225	MATERIALS & SUPPLIES (N)	1,333	3,000	2,500	-	-	
10-4520-5229	PROPERTY TAX	10,208	10,179	10,719	-	-	
10-4520-5280	TRANSFER STATION BINS	17,333	19,000	20,000	-	-	RPRA/Circular Materials Decision on Recycling Bins
10-4520-5400	CONSULTING FEES (N)	16,312	34,500	18,500	-	-	
10-4520-5510	DONATIONS - BOTTLE COLLECTION	-	2,500	2,500	-	-	
10-4520-5520	ADVERTISING & PROMOTION	-	2,500	2,500	-	-	
10-4600-5400	BLUE BOXES & COMPOSTERS	133	1,500	-	-	-	
	<b>TOTAL EXPENSES</b>	<b>195,081</b>	<b>261,346</b>	<b>249,737</b>	<b>-</b>	<b>-</b>	
<b>Capital &amp; Reserves</b>							
10-4520-4900	TRANSFER FROM RESERVE	-	46,000	150,000	-	-	Transfer from Reserve - Landfill Closure Plan
19-4520-5261	CAPITAL - PROP IMPRV DRILLING SAMPLE WELLS	59,606	46,000	-	-	-	
TBD	CAPITAL - PROP IMPRV LANDFILL CLOSURE PLAN	-	-	200,000	-	-	Landfill Closure Plan
	<b>TOTAL CAPITAL</b>	<b>59,606</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	
	<b>Net Surplus/Deficit</b>	<b>127,769</b>	<b>105,346</b>	<b>150,237</b>	<b>-</b>	<b>-</b>	

22,955

44,891



Recreation Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-7210-4200	FEES: BALL HOCKEY	- 490	- 3,100	- 496	-	-	
10-7230-4273	ICE RENTALS - MINOR HOCKEY	- 73,101	- 113,000	- 114,750	-	-	
10-7230-4274	ICE RENTALS - HIGH SCH & ACADEMY	- 2,871	- 3,500	- 3,980	-	-	
10-7230-4275	ICE RENTALS - ADULT	- 21,904	- 20,000	- 25,040	-	-	
10-7230-4276	ICE RENTALS - OUTSIDE MIN. HOCKEY	- 45,550	- 47,000	- 45,000	-	-	
10-7240-4271	PUBLIC SKATING	- 7,055	- 6,500	- 6,500	-	-	
10-7240-4277	ICE RENTALS - FIGURE SKATING	- 16,122	- 18,500	- 17,660	-	-	
10-7240-4278	ARENA - OFF SEASON RENTAL	- 6,837	- 4,000	- 4,000	-	-	
10-7300-4580	COMMUNITY FUNDRAISING	- 1,500	-	-	-	-	
10-7300-4213	BANK MACHINE FEES	- 101	- 200	- 1,500	-	-	
10-7310-4271	BALL PARK USER FEES (N)	- 3,099	- 2,500	- 2,720	-	-	
10-7310-4272	BALL DIAMOND RENTALS	- 1,453	- 1,500	- 2,450	-	-	
10-7330-4272	MULTI PURPOSE ROOM RENTAL	- 27,445	- 17,500	- 16,000	-	-	
10-7340-4272	BOARDROOM RENTAL	- 230	- 300	- 300	-	-	
10-7350-4216	ADVERTISING - SIGNS, LOGOS, OLYMPIA	- 14,245	- 18,000	- 16,000	-	-	
10-7352-4270	SKATE SHARPENING REVENUE	- 1,597	- 2,000	- 2,000	-	-	
10-7360-4270	VENDING MACHINE	- 6,093	- 8,500	- 7,000	-	-	
10-7360-4500	CONCESSION REVENUE	- 68,175	- 80,000	- 90,000	-	-	
10-7370-4500	BAR SALES	- 19,806	- 11,000	- 12,000	-	-	
10-7350-4300	SOLAR PANEL REVENUE	- 9,848	- 10,000	- 10,000	-	-	
10-7385-4500	FITNESS CLUB REVENUE	- 50,032	- 57,000	- 59,000	-	-	
10-7395-4500	STUDIO RENTAL REVENUE	- 5,395	- 3,000	- 1,000	-	-	
10-7395-45TBD	FITNESS CLASS REVENUE	-	-	- 5,040	-	-	Partial Offset w/ 10-7390-5200 Recreation Programming Expense
	<b>TOTAL REVENUES</b>	<b>- 382,948</b>	<b>- 427,100</b>	<b>- 442,436</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-7300-5110	FULL TIME WAGES	76,270	88,928	92,700	-	-	
10-7300-5111	OTHER PAYROLL COSTS	26,222	26,498	35,400	-	-	
10-7300-5115	PART TIME WAGES	11,251	12,209	12,990	-	-	
10-7300-5130	MEMBERSHIPS	-	1,500	1,000	-	-	
10-7300-5140	CONFERENCES & SEMINARS	-	3,000	2,500	-	-	
10-7300-5148	STAFF TRAINING	614	3,000	3,000	-	-	
10-7300-5160	HEALTH & SAFETY	772	2,000	2,000	-	-	
10-7300-5170	UNIFORMS	1,215	1,500	2,000	-	-	
10-7300-5210	ADMINISTRATION SUPPLIES	452	1,450	1,000	-	-	
10-7300-5213	COMPUTER EXPENSES	4,020	4,500	4,017	-	-	
10-7300-5218	MISCELLANEOUS EXPENSE	-	200	100	-	-	
10-7300-5220	VEHICLE INSURANCE	915	866	970	-	-	
10-7300-5320	ADVERTISING	407	1,000	700	-	-	
10-7300-5400	SMALL TOOLS & EQUIPMENT	1,485	1,500	2,000	-	-	
10-7300-5410	MECHANICAL EQUIPMENT	2,140	6,000	6,000	-	-	
10-7300-5510	R&M VEHICLE	436	1,000	1,000	-	-	
10-7300-5520	GAS AND OIL	-	250	-	-	-	
10-7310-5223	BALL BUILDING	-	250	250	-	-	
10-7310-5225	MATERIALS & SUPPLIES - BALL PARK	2,268	3,500	3,000	-	-	
10-7350-5110	WAGES & SALARIES: OPERATORS	34,923	54,705	53,800	-	-	
10-7350-5111	OTHER PAYROLL COSTS	8,068	12,821	12,600	-	-	
10-7350-5115	PT SALARIES & WAGES: ATTENDANTS	29,221	41,954	37,800	-	-	



Parks Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-7100-4025	FEDERAL GRANT - STUDENT WAGES	4,821	8,400	5,600	-	-	Funding for (2) Students in 2026
10-7100-4050	DONATIONS: PARKS	25	250	250	-	-	
10-7100-4060	HANGING BASKET PROGRAM	-	-	120	-	-	
10-7100-4272	PICNIC SHELTER RENTALS	368	256	272	-	-	
10-7100-4580	OTHER REVENUE	301	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>5,515</b>	<b>8,906</b>	<b>6,242</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-7100-5111	FT PAYROLL COSTS	13,284	16,559	18,400	-	-	
10-7100-5114	PT PAYROLL COSTS	5,141	6,089	6,500	-	-	
10-7100-5115	PT SALARIES & WAGES	41,538	31,769	43,900	-	-	Budgeting for 18 wks in 2026 (2025 Budget was for 16 wks)
10-7100-5119	FT SALARIES & WAGES	40,357	50,552	53,100	-	-	
10-7100-5116	OVERTIME	103	1,000	500	-	-	
10-7100-5218	MISCELLANEOUS EXPENSE	-	250	250	-	-	
10-7100-5220	PARKS INSURANCE	11,691	11,056	12,395	-	-	
10-7100-5223	REPAIRS & MAINTENANCE	3,706	3,500	5,500	-	-	Playground Mulch Requirements in 2026
10-7100-5224	MILL POND FOREST TRAILS	1,018	1,500	1,500	-	-	
10-7100-5225	PARKS - WASHROOM FACILITIES	3,969	5,535	6,050	-	-	
10-7100-5226	GRASS CUTTING - PARKS/FACILITIES	3,053	3,625	3,850	-	-	
10-7100-5230	TREE MAINTENANCE	4	-	1,500	-	-	(6) Trees
10-7110-5223	CENOTAPH PARK	-	3,000	-	-	-	
10-7120-5223	WHARF REPAIRS & MAINTENANCE	425	1,000	1,000	-	-	
10-7130-5229	PROPERTY TAX	520	530	557	-	-	
10-7100-5521	FUEL: GAS	3,617	5,400	5,000	-	-	
10-7100-5300	HANGING BASKET PROGRAM	5,336	5,300	5,500	-	-	
	<b>TOTAL EXPENSES</b>	<b>133,759</b>	<b>146,665</b>	<b>165,502</b>	<b>-</b>	<b>-</b>	
<b>Capital &amp; Reserves</b>							
10-7100-4900	TRANSFER FROM RESERVES	-	-	3,000	-	-	Transfer from Reserves - Cenotaph Park
10-7100-5900	TRANSFER TO RESERVES	-	-	-	-	7,000	Transfer to Reserves - Parks Plan 2027-2031.
19-7100-5261	CAPITAL - COMMUNITY CENTRE PARK PROP IMPRV.	596	3,212	-	-	-	
19-7100-5262	CAPITAL - WESTWOOD PARK PROP IMPRV.	3,002	3,059	-	-	-	
	<b>TOTAL CAPITAL</b>	<b>3,597</b>	<b>6,271</b>	<b>3,000</b>	<b>-</b>	<b>7,000</b>	
	<b>Net Surplus/Deficit</b>	<b>131,842</b>	<b>144,030</b>	<b>156,260</b>	<b>-</b>	<b>7,000</b>	

9,236 12,230

Planning Department -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-8100-4213	ZONING/WORK ORDER REQUESTS	- 2,725	- 2,200	- 2,000	-	-	
10-8100-4222	ZONING APPLICATIONS	- 3,950	- 5,000	- 3,000	-	-	Estimate - 3 Applications in 2026
10-8100-4223	MINOR VARIANCE APPLICATIONS	- 970	- 970	- 600	-	-	
10-8100-4281	DEVELOPMENT CHARGE FEE	- 58,648	- 190,000	- 190,000	-	-	DPH Phase 4 (22 Units)
	<b>TOTAL REVENUE</b>	<b>- 66,293</b>	<b>- 198,170</b>	<b>- 195,600</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-8100-5110	PLANNING WAGES FULL TIME	18,915	23,517	24,600	-	-	
10-8100-5111	OTHER PAYROLL COSTS	5,900	7,139	7,800	-	-	
10-8100-5150	MILEAGE	17	150	200	-	-	
10-8100-5210	OFFICE SUPPLIES	178	200	300	-	-	
10-8100-5211	TELEPHONE	316	250	250	-	-	
10-8100-5215	POSTAGE	5	200	250	-	-	
10-8100-5242	LEGAL FEES	-	5,000	5,000	-	-	
10-8100-5250	DEVELOPMENT CHARGES STUDY	-	500	500	-	-	
10-8100-5251	MINOR VARIANCES	-	370	370	-	-	
10-8100-5252	ZONING BY-LAW APPLICATIONS	753	2,500	1,500	-	-	
10-8100-5256	PLANNING DOCUMENT UPDATES	-	5,000	5,000	-	-	Comprehensive Zoning Overhaul
10-8100-5320	ADVERTISING	-	500	500	-	-	
10-8100-5900	TRANSFER TO RES. (DEV CHARGES)	58,648	190,000	190,000	-	-	DPH Phase 4 (22 units)
	<b>TOTAL EXPENSES</b>	<b>85,005</b>	<b>235,326</b>	<b>236,270</b>	<b>-</b>	<b>-</b>	
	<b>Net Surplus/Deficit</b>	<b>18,713</b>	<b>37,156</b>	<b>40,670</b>	<b>-</b>	<b>-</b>	
			1,966	3,514			



Economic Development -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
10-8600-4100	SHOWCASE A-N REVENUE	-	-	5,000	-	-	Showcase A-N
10-8600-4052	CANADA DAY REVENUE	550	2,500	550	-	-	Canada Day
10-8600-4051	OTHER REVENUE	15	450	400	-	-	Holiday Night Market
	<b>TOTAL REVENUE</b>	<b>565</b>	<b>2,950</b>	<b>5,950</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
10-8600-5150	MILEAGE	-	200	-	-	-	
10-8600-5115	PART TIME WAGES	21,467	38,159	-	-	-	
10-8600-5111	PAYROLL COSTS	5,049	8,694	-	-	-	
10-8600-5300	SHOWCASE A-N EXPENSES	-	-	5,000	-	-	
10-8600-5320	PROMOTION EXPENSES	3,010	20,000	1,350	-	-	Canada Day, Holiday Night Market, Library Partnerships
	<b>TOTAL EXPENSES</b>	<b>29,526</b>	<b>67,053</b>	<b>6,350</b>	<b>-</b>	<b>-</b>	
	<b>Net Surplus/Deficit</b>	<b>28,991</b>	<b>64,103</b>	<b>400</b>	<b>-</b>	<b>-</b>	

- 23,817 - 63,703

Cemeteries -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	2026 DRAFT Budget 1-2 YEAR REQUIREMENTS	2026 DRAFT Budget 3-5 YEAR REQUIREMENTS	Notes
<b>Revenues</b>							
60-8500-4800	PLOT SALES	- 1,008	- 4,200	- 1,575	-	-	
60-8500-4810	CARE & MAINTENANCE	- 1,252	- 2,800	- 1,050	-	-	
60-8500-4811	CARE & MAINTENANCE MARKERS	-	- 1,400	- 500	-	-	
60-8500-4820	CORNER STONES	- 759	- 2,260	- 848	-	-	
60-8500-4840	VAULT	- 750	- 700	- 750	-	-	
60-8500-4850	NICHES	- 2,156	- 7,000	- 2,380	-	-	
60-8500-4812	CARE & MAINTENANCE NICHES	-	- 1,200	- 420	-	-	
60-8500-4860	INTEREST INCOME CARE & MAINT FUND	-	- 6,000	- 6,000	-	-	
60-8500-4870	INTERMENT	- 7,291	- 9,500	- 8,000	-	-	
60-8500-4875	WINTER INTERMENT	- 2,125	- 2,000	- 1,250	-	-	
60-8500-4880	ENGRAVING	- 792	-	- 792	-	-	
60-8500-4885	BAO FEE	- 510	- 500	- 450	-	-	
60-8500-4890	CEMETERY SUNDRY	- 226	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>- 16,869</b>	<b>- 37,560</b>	<b>- 24,015</b>	<b>-</b>	<b>-</b>	
<b>Expenses</b>							
60-8500-5111	OTHER PAYROLL COSTS	124	1,200	2,100	-	-	
60-8500-5112	HONOURARIUM - CARETAKER	1,250	2,500	3,000	-	-	Caretaker Honourarium Increase
60-8500-5115	PT WAGES	2,690	5,200	9,200	-	-	Cemetery Coordinator Additional Hours
60-8500-5120	CONTRACTED SERVICES - SITE CARE	12,639	12,000	15,000	-	-	Norwood + WW Cemeteries
60-8500-5213	COMPUTER EXPENSES & SOFTWARE	231	565	565	-	-	
60-8500-5218	LICENSES	870	900	450	-	-	
60-8500-5220	INSURANCE	1,121	1,060	1,124	-	-	
60-8500-5225	GENERAL MATERIALS	158	300	1,300	-	-	Topsoil, Trees
60-8500-5223	REPAIRS & MAINTENANCE	-	500	500	-	-	
60-8500-5600	GRAVE OPENINGS	1,069	3,135	5,000	-	-	Increased Costs
60-8500-5610	CORNER STONES & MARKERS	275	1,500	405	-	-	
60-8500-5620	SIGNS	247	200	-	-	-	
60-8500-5244	BANK CHARGES	-	100	100	-	-	
60-8500-5380	MISCELLANEOUS	2,824	2,824	2,824	-	-	Columbarium Payment
60-8500-5611	NICHE INSCRIPTION	712	1,188	791	-	-	
60-8500-5910	TRANSFER TO CARE & MAINTENANCE RESERVE	- 1,278	2,000	2,000	-	-	
	<b>TOTAL EXPENSES</b>	<b>22,932</b>	<b>35,172</b>	<b>44,359</b>	<b>-</b>	<b>-</b>	
	<b>Net Surplus/Deficit</b>	<b>6,063</b>	<b>- 2,388</b>	<b>20,345</b>	<b>-</b>	<b>-</b>	
			- 2,388	22,733			

Library -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	Notes
<b>REVENUE</b>	<b>Library Services</b>				
50-7400-4015	LIBRARY SERVICE GRANT	-	8,593	8,593	
50-7400-4040	MUNICIPAL CONTRIBUTION	156,173	208,230	211,203	
50-7400-4050	DONATIONS	6,420	800	4,000	
50-7400-4210	MEMBERSHIP DUES	105	60	-	
50-7400-4212	PHOTOCOPYING FEES	1,108	900	900	
50-7400-4213	BOOK REPLACEMENT FEES	67	-	-	
50-7400-4220	FUNDRAISING	2,051	800	1,500	
50-7400-4230	RENTAL INCOME	1,607	1,800	500	
50-7400-4500	SALES	1,343	900	1,000	
50-7400-4800	OTHER REVENUE - BAG TAG SALES	1,238	1,750	1,750	
50-7400-4900	TRANSFER FROM RESERVE	-	8,767	-	
	<b>Subtotal</b>	<b>170,112</b>	<b>232,600</b>	<b>229,446</b>	
<b>REVENUE</b>	<b>Library Technical Services</b>				
50-7401-4014	SOLS Connectivity Grant	1,199	1,199	1,199	
	<b>Subtotal</b>	<b>1,199</b>	<b>1,199</b>	<b>1,199</b>	
<b>REVENUE</b>	<b>Library Special Purpose Grants</b>				
50-7402-4010	MISC GRANT REVENUE	13,700	15,200	-	
50-7402-4016	SALC GRANT REVENUE - PROVINCIAL	34,063	-	11,989	
	<b>Subtotal</b>	<b>47,763</b>	<b>15,200</b>	<b>11,989</b>	
	<b>TOTAL REVENUE</b>	<b>219,074</b>	<b>248,999</b>	<b>242,634</b>	
<b>EXPENDITURES</b>	<b>Library Services</b>				
50-7400-5111	PAYROLL COSTS	21,531	25,226	26,491	
50-7400-5115	PART TIME WAGES	93,176	118,305	121,452	
50-7400-5130	MEMBERSHIPS	185	260	260	
50-7400-5140	CONFERENCES & SEMINARS, TRAINING	979	1,275	1,275	
50-7400-5150	MILEAGE	205	357	357	
50-7400-5180	VOLUNTEER RECOGNITION	-	200	200	
50-7400-5210	OFFICE SUPPLIES	619	1,020	1,020	
50-7400-5211	TELEPHONE	720	1,554	1,554	
50-7400-5214	FURNITURE	-	200	200	
50-7400-5215	POSTAGE	209	480	480	
50-7400-5216	COPIER EXPENSE	2,139	2,587	2,587	
50-7400-5217	SUBSCRIPTIONS	353	290	290	
50-7400-5218	MISCELLANEOUS EXPENSE	162	550	550	

Library -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	Notes
50-7400-5220	INSURANCE	1,792	1,695	1,900	
50-7400-5240	PROGRAM EXPENSES	4,816	5,550	10,550	
50-7400-5241	AUDIT	-	2,100	2,200	
50-7400-5247	PRINTING EXPENSE	-	-		
50-7400-5300	BOOK & MATERIALS	9,799	10,924	10,924	
50-7400-5303	BOOK POOL MEMBERSHIPS	553	570	570	
50-7400-5304	E-RESOURCES	2,360	3,250	3,250	
50-7400-5311	FUNDRAISING EXPENDITURES	429	100	500	
50-7400-5320	ADVERTISING	414	300	300	
50-7400-5850	BAG TAGS EXPENSE	-	1,750	1,750	
	<b>Subtotal</b>	<b>140,442</b>	<b>178,543</b>	<b>188,660</b>	
<b>EXPENDITURES</b>	<b>Library Technical Services</b>				
50-7401-5212	INTERNET/WEBISTE	3,636	8,184	500	
50-7401-5213	COMPUTER - HARDWARE & SUPPLIES	681	4,083	1,800	
50-7401-5218	CONNECTIVITY GRANT EXPENSE	393	900	900	
50-7401-5246	TECHNICAL CONTRACT	-	3,250	3,250	
50-7401-5400	COMPUTER SOFTWARE	1,069	2,788	2,428	
	<b>Subtotal</b>	<b>5,779</b>	<b>19,205</b>	<b>8,878</b>	
<b>EXPENDITURES</b>	<b>Library Special Purpose Grants</b>				
50-7402-5111	SALC OTHER PAYROLL COSTS	2,158	-	-	
50-7402-5116	SALC GRANT WAGES - PROVINCIAL	9,857	-	8,800	
50-7402-5811	SALC GRANT FITNESS PROGRAM EXPENSES - PROVINCIAL	997	-	1,300	
50-7402-5812	SALC GRANT TECH PROGRAM EXPENSES - PROVINCIAL	-	-	300	
50-7402-5813	SALC GRANT OTHER PROGRAM EXPENSES- PROVINCIAL	463	-	489	
50-7402-5814	SALC GRANT FOOD EXPENSES - PROVINCIAL	315	-	800	
50-7402-5816	SALC GRANT MARKETING EXPENSES - PROVINCIAL	-	-	300	
50-7402-5817	SALC GRANT START-UP EXPENSES - PROVINCIAL	9,249	-	-	
50-7402-5810	MISC GRANT EXPENDITURES	9,962	15,200	-	
	<b>Subtotal</b>	<b>33,001</b>	<b>15,200</b>	<b>11,989</b>	
<b>EXPENDITURES</b>	<b>Library - Norwood Branch</b>				
50-7411-5111	PAYROLL COSTS	400	906	914	
50-7411-5115	PART TIME WAGES	5,106	6,489	6,619	
50-7411-5221	HEAT	1,392	2,000	2,000	
50-7411-5222	ELECTRIC CHARGES	1,659	2,000	2,000	
50-7411-5223	BUILDING REPAIRS & MAINTENANCE	2,841	3,220	1,200	



Library -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 DRAFT Budget CURRENT REQUIREMENTS	Notes
50-7411-5225	MATERIALS & SUPPLIES	300	255	300	
50-7411-5226	ELEVATOR MAINTENANCE	1,516	1,786	1,928	
50-7411-5228	SECURITY MONITORING	611	600	600	
	<b>Subtotal</b>	<b>13,825</b>	<b>17,256</b>	<b>15,561</b>	
<b>EXPENDITURES</b>	<b>Library - Westwood Branch</b>				
50-7412-5111	PAYROLL COSTS	253	721	711	
50-7412-5115	PART TIME WAGES	3,221	5,185	4,246	
50-7412-5221	HEAT	3,451	5,700	5,700	
50-7412-5222	ELECTRIC CHARGES	1,980	1,750	1,750	
50-7412-5223	BUILDING REPAIRS & MAINTENANCE	2,800	4,084	3,784	
50-7412-5224	WATER SAMPLING	39	500	500	
50-7412-5225	MATERIALS & SUPPLIES	154	255	255	
50-7412-5228	SECURITY MONITORING	763	600	600	
	<b>Subtotal</b>	<b>12,660</b>	<b>18,795</b>	<b>17,546</b>	
<b>TOTAL EXPENDITURES</b>	<b>TOTAL EXPENDITURES</b>	<b>205,706</b>	<b>248,999</b>	<b>242,634</b>	
	<b>Net Surplus/Deficit</b>	<b>- 13,368</b>	<b>-</b>	<b>-</b>	



## COUNCIL AGENDA STAFF REPORT

**To:** Mayor Wilford and Members of Council  
**From:** Jordan Webb, Treasurer  
**Meeting Date:** October 30, 2025  
**Subject:** Draft 2026 Norwood Water, Norwood Wastewater, and Trentview Estates Distribution Budgets  
**Report No.:** R2

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### RECOMMENDATION:

“**THAT** the Council of the Township of Asphodel-Norwood accepts the following presentations for information;

- Draft 2026 Norwood Water Budget;
- Draft 2026 Norwood Wastewater Budget; and the
- Draft 2026 Trentview Estates Budget.

### BACKGROUND AND DISCUSSION:

Please see the attached 2026 Norwood Water Budget, 2026 Norwood Wastewater Budget and 2026 Trentview Estates Budget Presentation and General Ledger Breakdowns for Council’s consideration.

Budgetary pressures are experienced with the 2026 Budgets. These pressures include:

#### Norwood Water

1. The 2026 Budget includes funding for three (3) full-time employees for the full 52 weeks. Due to departmental turnover in 2024–2025, the 2025 Budget provided for only two (2) full-time employees for 52 weeks, and one (1) full-time employee for 26 weeks.
2. Capital projects

- a. Hwy 7 Services Project – Replacement of a watermain and water services along Highway 7 in the Village of Norwood. In summer 2025, the Township applied for Health & Safety Water Stream Grant Funding. If successful, the grant will fund approximately \$1.11 million of the \$1.52 million total project cost. Funding announcements are expected in Fall/Winter 2025. The Township’s portion will be funded through user fees and Water/Wastewater reserves, with the Wastewater Reserve providing an internal loan of \$150,000 to the Water Department. This internal loan will be repaid over the next two budget years.
  - b. Aquifer Capacity/Permit to take Water – Complete Well #5 groundwater modeling and aquifer capacity. Determine the Permit to Take Water increase for future development.
  - c. Water Meter Replacements – Replacement of (25) water meters.
3. Inflation leading to increased operating costs (goods, services, utilities).
  4. Estimated Municipal Insurance increase.

#### Norwood Wastewater

1. The 2026 Budget includes funding for three (3) full-time employees for the full 52 weeks. Due to departmental turnover in 2024–2025, the 2025 Budget provided for only two (2) full-time employees for 52 weeks, and one (1) full-time employee for 26 weeks.
2. Capital projects
  - a. Panel Replacement WWTP – Replacement of one (1) of three (3) chemical dosing panels at the Wastewater Treatment Plant. The current panels are reaching maximum pumping rates and need to be replaced over a three-year period.
3. County Rd 40/Wellington/Albine St. Upgrades – Hook-Up Fee revenue associated with anticipated (22) homes in 2026 will be used to pay Township portion of cost sharing agreement with the developer.
4. Transfer to Reserves - \$150,000 transfer to reserve for future department needs and rate stabilization.
5. Debenture – Infrastructure Ontario debenture for 2010 wastewater system upgrades. The debenture requires bi-annual payments of \$28,571.43 plus interest per year until June 15, 2045.
6. Inflation leading to increased operating costs (goods, services, utilities)
7. Estimated Municipal Insurance increase.

#### Trentview Estates

1. The 2026 Budget includes funding for three (3) full-time employees for the full 52 weeks. Due to departmental turnover in 2024–2025, the 2025 Budget provided



for only two (2) full-time employees for 52 weeks, and one (1) full-time employee for 26 weeks.

2. Pipe Service and Variable Rate increases from the Municipality of Trent Hills.
3. Water meter Replacements – Replacement of (10) water meters.
4. Inflation leading to increased operating costs (goods, services, utilities)
5. Estimated Municipal Insurance increase.

Township staff have balanced the above pressures with asset replacement obligations and long-term planning to present a reasonable budget for Council’s consideration.

**RELATION TO [STRATEGIC PLAN](#) / OTHER PLANS:**

- Strategic Plan (1) Sustainability / Achieving Operational Excellence

**FINANCIAL IMPLICATIONS:**

The Norwood Water, Norwood Wastewater and Trentview Estates Distribution systems are self-funded meaning the users of the system pay for the system (no impact to tax base). Properties utilizing municipal water and wastewater services and/or are within the mandatory connection areas are subject to the applicable rates, fees, and charges.

The table below shows the Draft 2026 monthly rates required for the users of the system to pay for the Norwood Water, Norwood Wastewater and Trentview Estates (TVE) Distribution systems.

2026	N-Water	N-Wastewater	TVE
Fixed/Admin	\$36.31	\$44.97	\$36.13
Variable/m3	\$0.89	\$1.06	\$1.50
Pipe			\$6.86

The table below shows the monthly rate increases from 2025 to 2026:

	N-Water	N-Sanitary	TVE
Fixed/Admin	\$2.59	\$2.36	\$2.96
Variable/m3	\$0.04	\$0.03	\$0.10
Pipe			\$0.30

The table below shows the average increase in billing per month from 2025 to 2026 for the average family with volume usage of 20 cubic meters.

	<b>Average Monthly Consumption</b>	<b>Average Increase in Billing (Monthly)</b>
Norwood Water	20m <sup>3</sup>	\$3.39
Norwood Wastewater	20m <sup>3</sup>	\$2.96
Trentview Estates	20m <sup>3</sup>	\$5.26

Council recently approved the 2025–2035 Water Rate Study & Financial Plan, which outlines a 10-year financial strategy designed to support sustainable water and wastewater systems while strengthening infrastructure planning, governance, and service reliability. The plan evaluated two scenarios: (1) a status quo scenario assuming minimal Township growth, and (2) an expansion scenario reflecting significant user growth and associated system upgrades. The table below summarizes the recommended annual rate increases from the Rate Study & Financial Plan over the next 10 years, along with the proposed percentage rate increases reflected in the Draft 2026 Budgets for Norwood Water, Norwood Wastewater, and Trentview Estates Water Distribution.

	<b>Norwood Water</b>	<b>Norwood Wastewater</b>	<b>Trentview Estates</b>
Status Quo (from Plan)	5.79%	5.58%	7.74%
Expansion (from Plan)	2.06%	4.49%	N/A
2026 Draft (based on 20m <sup>3</sup> usage)	6.68%	4.68%	7.77%

**ENGAGEMENT:**

- Management Team

**CONCLUSION:**

The proposed Draft 2026 Norwood Water, Norwood Wastewater, and Trentview Estates Distribution Budgets balance unavoidable fixed cost pressures with the Township’s asset replacement requirements and regulatory obligations.

Township staff have utilized the findings of the Asset Management Plan and the 2025–2035 Water and Wastewater Rate Study & Financial Plan to ensure that the 2026 budgets

align with departmental priorities, supporting the long-term sustainability, financial stability, and service reliability of the Township's water and wastewater systems.

Respectfully submitted,  
Jordan Webb, Treasurer

**ATTACHMENTS:**

- Draft 2026 Norwood Water, Draft 2026 Norwood Wastewater, and Draft 2026 Trentview Estates Distribution Budgets - Presentation
- General Ledger Breakdown by Department

**REPORT APPROVAL:**

All reports are reviewed and/or approved by the CAO.



# 2026 NORWOOD WATER BUDGET

1<sup>st</sup> DRAFT

October 30, 2025



## *Sustainability: Achieving Operational Excellence*



# Overview of System

## MAIN COMPONENTS

Four wells

One Treatment Facility

A Disinfection System

A Chemical Feed System (Corrosion Control)

Standby Power

Standpipe (Tower)

Distribution Piping

## USAGE

A Design Capacity of 1,965m<sup>3</sup> per day

Average daily demand of 800m<sup>3</sup>/day

Currently 1,100 meters installed



# Unfunded Capital

## Financing Plan

Unfunded Capital Projects are projects that have been paid for but the cost of them has not yet come out of the Township's accumulated surplus, thus leaving them unfunded. The financing plan allows for \$63,693.58 to be included in the Norwood Water Budget until 2036 to clear the unfunded amount. The total amount that needs to be funded is \$1,150,655. After 2026's contribution, the remaining unfunded balance will be \$573,243.



# Unfunded Projects

RIDGE STREET  
WATER WORK  
2007  
\$96,453

KING STREET  
WATER WORK  
2009  
\$193,989

WATER METER  
UPGRADE  
2012  
\$166,407

CORROSION  
CONTROL  
2011  
\$76,358

WATER MAIN  
REPLACEMENT  
2008  
\$466,850

STANDPIPE  
2024  
\$150,598



# Budget: 2025 vs 2026

	2025	2026	Difference
Revenue	\$625,536	\$671,182	\$45,646
Operating Expenses	\$287,232	\$335,858	\$48,626
Capital & Reserves (Net)	\$338,304	\$335,324	(\$2,980)
Net Cost for System	\$0.00	\$0.00	\$0.00




# Significant Impact



**Staffing – 3 FTE's in 2026**  
**Hwy 7 Services – HSWS Funding Application**  
**Aquifer Capacity / PTTW**  
**Water Meter Replacements**



# 2026 Rates



	2025	2026	Difference
Variable Rate (m <sup>3</sup> )	\$0.85	\$0.89	\$0.04
Monthly Fixed Rate – 75% of Revenue	\$33.72	\$36.31	\$2.59



# 2026 Average Monthly Difference

User	Average Monthly Consumption	Average Monthly Charge 2025	Average Monthly Charge 2026	Average Increase in Billing (Monthly)
Commercial	100m <sup>3</sup>	\$118.72	\$125.31	\$6.59
Family	20m <sup>3</sup>	\$50.72	\$54.11	\$3.39
Couple	10m <sup>3</sup>	\$42.22	\$45.21	\$2.99
Senior	5m <sup>3</sup>	\$37.97	\$40.76	\$2.79





Asphodel  
Norwood  
*A Growing Success*

# 2026 WASTEWATER BUDGET

1<sup>st</sup> DRAFT

October 30, 2025



## *Sustainability: Achieving Operational Excellence*



# Overview of System

## MAIN COMPONENTS

Three pumping stations (Belmont, Maple & Alma)

Wastewater Treatment Plant

Sludge Storage

Chemical System

Collection System

## USAGE

A Design Capacity of approx. 1,150m<sup>3</sup>

Average of 770m<sup>3</sup>



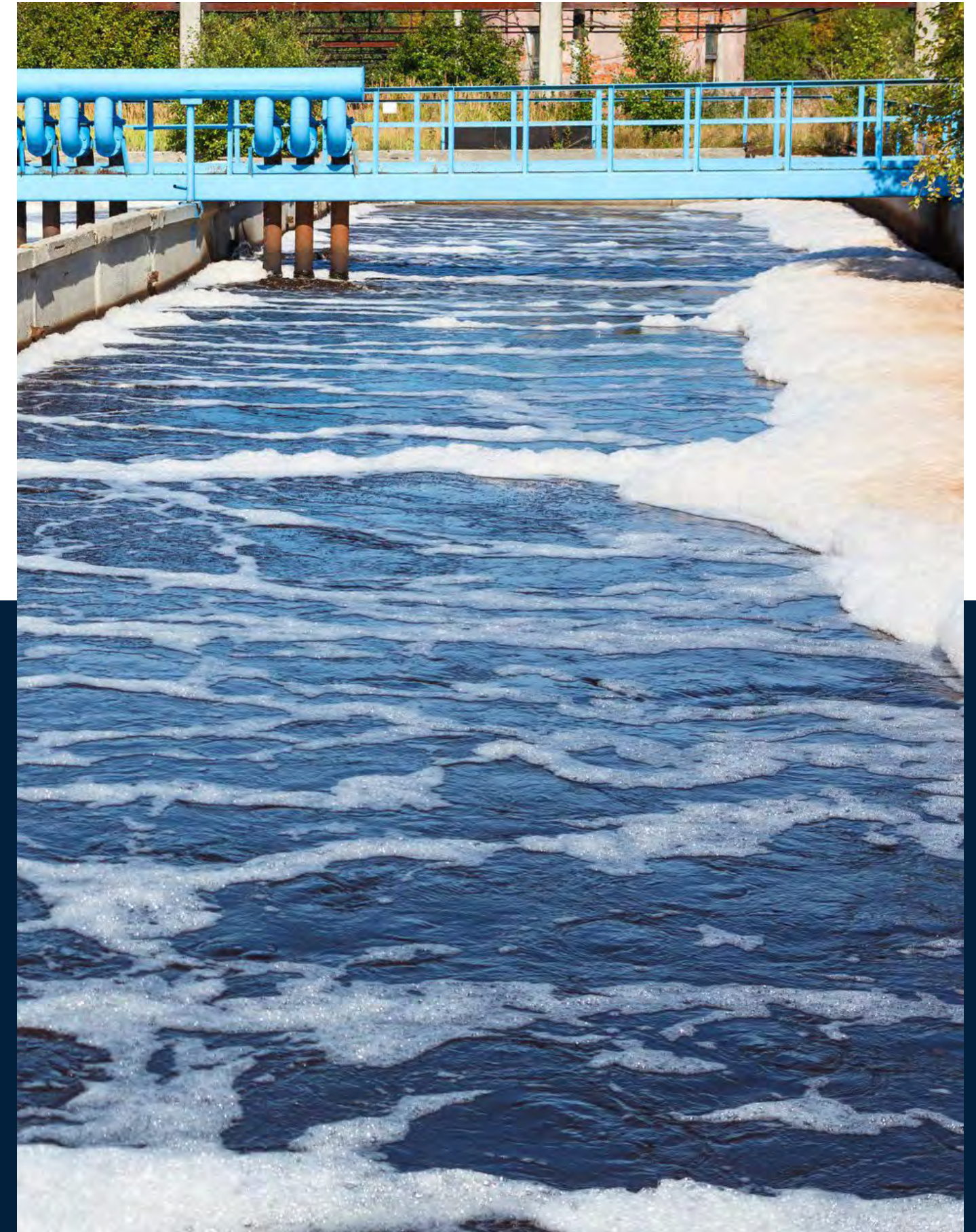
# Budget: 2025 vs 2026

	2025	2026	Difference
Revenue	\$909,991	\$976,257	\$66,266
Operating Expenses	\$396,315	\$446,476	\$50,161
Capital & Reserves (Net)	\$513,676	\$529,781	\$16,105
Net Cost for System	\$0.00	\$0.00	\$0.00



# Significant Impact

Staffing – 3 FTE's in 2026  
DPH Phase 4 – Cty Rd 40 Upgrades  
Panel Replacement at WWTP  
Transfer to Reserves  
Debenture



# Debenture - Infrastructure Ontario


MATURES  
JUNE 15, 2045

BALANCE  
DEC. 2026  
\$ 1,057,142.81

BI-ANNUAL  
PAYMENTS  
\$ 28,571.43 +  
INTEREST



# 2026 Rates



	2025	2026	Difference
Variable Rate (m <sup>3</sup> )	\$1.03	\$1.06	\$0.03
Monthly Fixed Rate – 75% of Revenue	\$42.61	\$44.97	\$2.36



# 2026 Average Monthly Difference

User	Average Monthly Consumption	Average Monthly Charge 2025	Average Monthly Charge 2026	Average Increase in Billing (Monthly)
Commercial	100m <sup>3</sup>	\$145.61	\$150.97	\$5.36
Family	20m <sup>3</sup>	\$63.21	\$66.17	\$2.96
Couple	10m <sup>3</sup>	\$52.91	\$55.57	\$2.66
Senior	5m <sup>3</sup>	\$47.76	\$50.27	\$2.51

# 2026 Impact of Both Systems

User	Average Monthly Consumption	Average Impact on Monthly Billing
Commercial	100m <sup>3</sup>	\$11.95
Family	20m <sup>3</sup>	\$6.35
Couple	10m <sup>3</sup>	\$5.65
Senior	5m <sup>3</sup>	\$5.30





Asphodel  
Norwood  
*A Growing Success*

# 2026 TRENTVIEW ESTATES WATER SYSTEM BUDGET

1<sup>st</sup> DRAFT

October 30, 2025





## *Sustainability: Achieving Operational Excellence*



# Overview of System

## MAIN COMPONENTS

**Booster Pumping Station**

**Standby Power**

**Distribution Piping**

**Meter Chamber**

## USAGE

**Capacity of 1,658 m<sup>3</sup> per day**

**Average daily usage of 30 m<sup>3</sup>**

**86 properties: 74 homes and 12 vacant lots**

**Purchase the water from Trent Hills**




# Budget: 2025 vs 2026

	2025	2026	Difference
Revenue	\$50,417	\$54,456	\$4,039
Operating Expenses	\$50,417	\$56,356	\$5,939
Capital & Reserves (Net)	\$0.00	(\$1,900)	(\$1,900)
Net Cost for System	\$0.00	\$0.00	\$0.00



# 2026 Rates



	2025	2026	Difference
Variable Rate (m <sup>3</sup> )	\$1.40	\$1.50	\$0.10
Monthly Fixed Rate - 75% of revenue	\$33.17	\$36.13	\$2.96
Pipe Charge - Trent Hills	\$6.56	\$6.86	\$0.30



# 2026 Average Monthly Difference

User	Average Monthly Consumption	Average Monthly Charge 2025	Average Monthly Charge 2026	Average Increase in Billing (Monthly)
High Volume	35m <sup>3</sup>	\$88.73	\$95.49	\$6.76
Medium Volume	20m <sup>3</sup>	\$67.73	\$72.99	\$5.26
Low Volume	5m <sup>3</sup>	\$46.73	\$50.49	\$3.76





Asphodel  
Norwood  
*A Growing Success*

Norwood Water -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 1st DRAFT Budget	2025 vs. 2026	Notes
<b>Revenues</b>						
20-4310-4200	USAGE CHARGE	- 475,625	- 593,470	- 639,116	108%	
20-4310-4210	SHUT OFF FEE	- 1,500	- 300	- 300	100%	
20-4310-4320	INTEREST ON ACCTS	- 2,215	- 2,000	- 2,000	100%	
20-4310-4800	MISCELLANEOUS INCOME	- 5,570	- 1,000	- 1,000	100%	
20-4310-4215	WATER METER FEE	- 1,827	- 7,150	- 7,150	100%	DPH Phase 4 - 10 Singles, 12 Townhomes
20-4310-4220	CONNECTION FEE	- 2,556	- 21,616	- 21,616	100%	DPH Phase 4 - 10 Singles, 12 Townhomes
	<b>TOTAL REVENUES</b>	<b>- 489,293.17</b>	<b>- 625,536</b>	<b>- 671,182</b>	<b>107%</b>	
<b>Expenses</b>						
20-4310-5010	ADMINISTRATIVE WAGES	83,935	103,133	134,500	130%	2025 had 2.5 FTE. 2026 3 FTE
20-4310-5111	OTHER PAYROLL COSTS	28,704	31,971	41,900	131%	2026 had 2.5 FTE. 2026 3 FTE
20-4310-5116	OVERTIME	2,322	3,000	3,000	100%	
20-4310-5119	OTHER DEPT. LABOUR	547	2,500	2,500	100%	
20-4310-5120	DWQMS	1,687	4,000	4,000	100%	
20-4310-5121	BILLING & COLLECTION EXPENSE	1,191	1,800	2,200	122%	Postage Cost Increase
20-4310-5125	CHEMICAL COSTS	16,362	24,600	28,000	114%	Supply Cost Increase
20-4310-5127	LAB SUPPLIES	1,113	1,800	2,800	156%	Reagents, Analyzers
20-4310-5130	MEMBERSHIPS	587	450	450	100%	
20-4310-5140	TRAINING & DEVELOPMENT	3,586	3,600	4,000	111%	License Requirements - New Staff
20-4310-5145	HEALTH & SAFETY	339	1,000	1,000	100%	
20-4310-5210	OFFICE SUPPLIES	260	1,000	1,000	100%	
20-4310-5213	COMPUTER EXPENSES	4,383	4,800	5,400	113%	
20-4310-5214	PHONE	1,417	1,300	1,400	108%	
20-4310-5216	ALARMING	545	1,200	1,200	100%	
20-4310-5218	MISC. EXPENSE	104	1,200	1,000	83%	
20-4310-5219	NATURAL GAS - GENERATOR	1,674	2,000	2,000	100%	
20-4310-5220	FUEL	2,004	2,600	2,600	100%	
20-4310-5221	INSURANCE-LIABILITY/PROPERT	16,325	15,405	17,304	112%	Estimated Insurance Cost Increase
20-4310-5222	ELECTRIC CHARGES	12,020	14,500	14,500	100%	
20-4310-5226	CLOTHING/BOOT ALLOWANCE	-	675	675	100%	
20-4310-5229	PROPERTY TAX	2,529	2,618	2,749	105%	
20-4310-5230	INTERNET	236	1,480	1,480	100%	
20-4310-5240	COMPLIANCE SAMPLING	5,481	10,900	10,000	92%	
20-4310-5262	MAINTENANCE - DISTRIBUTION	4,900	9,000	9,000	100%	
20-4310-5263	REPAIRS - WATER DISTRIBUTION	3,106	16,000	16,000	100%	
20-4310-5325	CONSULTING FEES	-	5,000	5,000	100%	
20-4310-5410	MAINTENANCE - EQUIPMENT	6,548	15,500	15,500	100%	
20-4310-5420	SMALL EQUIPMENT & TOOLS	203	1,200	1,200	100%	
20-4310-5247	PW DEPT MACHINE TIME	-	2,000	2,000	100%	Water Digs
20-4310-5510	R&M VEHICLE	2,011	1,000	1,500	150%	Aging Fleet
	<b>TOTAL EXPENSES</b>	<b>204,121</b>	<b>287,232</b>	<b>335,858</b>	<b>117%</b>	
<b>Capital Grants/Revenue</b>						
20-4310-40TBD	CAPITAL GRANT - HSWS	-	-	- 1,111,343	0%	Potential HSWS Grant Funding - Hwy 7 Services

Norwood Water -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 1st DRAFT Budget	2025 vs. 2026	Notes
	<b>Total Capital Grants/Revenue</b>	-	-	<b>1,111,343</b>	<b>0%</b>	
	<b>Capital Expenditures</b>					
20-9999-5201	CAPITAL - AQUIFER CAPACITY /PTTW	4,414	38,000	170,630	449%	Aquifer Cappacity/PTTW
20-9999-5450	CAPITAL - WATER FINANCIAL PLAN/RATE STUDY	-	30,000	-	0%	
20-9999-5TBD	CAPITAL - HWY 7 SERVICES	-	-	1,522,343	0%	Hwy 7 Services ( Dependent on Grant)
20-9999-5202	CAPITAL - WELLINGTON ST EAST UPGRADES	4,589	25,000	-	0%	
20-9999-5400	CAPITAL EQUIPMENT	1,764	-	-	0%	
20-9999-5401	CAPITAL - TURBIDITY ANALYZER	-	6,611	-	0%	
20-9999-5600	CAPITAL - WATER METER	-	-	15,000	0%	Water Meters
20-9999-5300	UNFUNDED CAPITAL	-	63,694	63,694	100%	Unfunded Capital Plan
	<b>Total Capital Expenditures</b>	<b>10,766</b>	<b>163,304</b>	<b>1,771,667</b>	<b>1085%</b>	
	<b>Capital Transfers</b>					
20-4310-5900	TRANSFER TO RESERVES	-	175,000	-	0%	
20-4310-4900	TRANSFER FROM RESERVES	-	-	325,000	0%	\$175K Water, \$150K Wastewater
	<b>Total Capital Transfers</b>	-	<b>175,000</b>	<b>325,000</b>	<b>-186%</b>	
	<b>NET CAPITAL</b>	<b>10,766</b>	<b>338,304</b>	<b>335,324</b>	<b>99%</b>	
	<b>Net Surplus/Deficit</b>	<b>- 274,406</b>	-	-	<b>0%</b>	



Norwood Sewer Wastewater -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 1st DRAFT Budget	2025 vs. 2026	Notes
<b>Revenues</b>						
30-4100-4200	USAGE CHARGE	- 558,643	- 681,775	- 719,517	106%	
30-4100-4220	HOOK UP FEE	- 14,871	- 228,216	- 256,740	112%	10 Singles , 12 Townhomes (DPH payback 50% construction costs)
	<b>TOTAL REVENUES</b>	<b>- 573,513.33</b>	<b>- 909,991</b>	<b>- 976,257</b>	<b>107%</b>	
<b>Expenses</b>						
30-4100-5110	ADMINISTRATIVE WAGES	83,192	104,092	134,500	129%	2025 had 2.5 FTE. 2026 3 FTE
30-4100-5111	PAYROLL COSTS	27,880	31,971	41,900	131%	2026 had 2.5 FTE. 2026 3 FTE
30-4100-5116	OVERTIME	1,257	3,000	3,000	100%	
30-4100-5119	PW LABOUR EXPENSE	-	500	500	100%	
30-4100-5120	OPERATIONAL EXPENSE	5	-	-	0%	
30-4100-5121	BILLING & COLLECTION EXPENSE	1,191	1,800	2,200	122%	Postage Cost Increase
30-4100-5125	CHEMICAL COSTS	5,811	14,000	17,000	121%	Supply Cost Increase
30-4100-5126	FUEL	1,693	2,500	2,500	100%	
30-4100-5127	LAB SUPPLIES	735	2,500	2,500	100%	
30-4100-5140	TRAINING & DEVELOPMENT	1,807	2,000	2,300	115%	
30-4100-5145	HEALTH & SAFETY	-	3,000	3,000	100%	
30-4100-5210	OFFICE SUPPLIES	221	500	500	100%	
30-4100-5213	COMPUTER EXPENSES	4,477	3,200	5,200	163%	CityWide, Keystone Software
30-4100-5214	PHONE/INTERNET	3,120	5,000	5,000	100%	
30-4100-5216	ALARMING	2,210	3,400	3,000	88%	
30-4100-5220	FUEL - DIESEL	-	1,000	1,000	100%	
30-4100-5221	UTILITIES - GAS	2,466	3,000	3,000	100%	
30-4100-5222	ELECTRIC CHARGES	61,141	70,000	75,000	107%	
30-4100-5225	INSURANCE & LIABILITY	16,288	15,405	17,265	112%	Estimated insurance Cost Increase
30-4100-5226	CLOTHING/BOOT ALLOWANCE	-	675	675	100%	
30-4100-5229	PROPERTY TAX	3,282	3,272	3,436	105%	
30-4100-5240	COMPLIANCE SAMPLING	5,522	7,000	7,000	100%	
30-4100-5243	INSURANCE DEDUCTIBLE	-	5,000	5,000	100%	
30-4100-5246	SEPTAGE HAULING & SPREADING	18,895	45,000	40,000	89%	
30-4100-5247	PW DEPT. MACHINE TIME	-	500	500	100%	
30-4100-5255	MAINTENANCE - PUMPING STNS	4,320	11,500	11,500	100%	
30-4100-5262	MAINTENANCE - COLLECTION	4,672	25,000	25,000	100%	
30-4100-5325	CONSULTING FEES	-	-	5,000	0%	
30-4100-5380	MISC. EXPENSE	290	1,000	1,000	100%	
30-4100-5385	FACILITIES MAINTENANCE	2,776	2,500	2,500	100%	
30-4100-5420	SMALL EQUIPMENT & TOOLS	259	2,500	2,500	100%	
30-4100-5510	R&M VEHICLE	405	1,000	1,000	100%	
30-4100-5550	MAINTENANCE - EQUIPMENT	22,838	24,500	22,000	90%	
	<b>TOTAL EXPENSES</b>	<b>276,754</b>	<b>396,315</b>	<b>446,476</b>	<b>113%</b>	
<b>Capital Expenditures</b>						
30-4100-5450	BORROWING COSTS	28,621	56,545	53,898	95%	
30-4100-5451	LOAN REPAYMENT	28,571	57,143	57,143	100%	
30-9999-5250	CAPITAL CONSTRUCTION- OFF SITE	83	-	-	0%	



Trentview Estates -1st DRAFT BUDGET

Account #	Account Name	2025 YTD Actual	2025 Budget	2026 1st DRAFT Budget	2025 vs. 2026	Notes
<b>Revenues</b>						
40-4320-4200	USAGE CHARGE	- 10,347	- 12,600	- 13,500	107%	Offset w/ 40-4320-5246 Water Purchase - Hastings
40-4320-4201	ADMIN FLAT CHARGE	- 22,236	- 30,982	- 33,821	109%	
40-4320-4203	PIPE CHARGE	- 5,124	- 6,770	- 7,070	104%	Offset w/ 40-4320-5248 Pipe Connection Expense
40-4320-4320	INTEREST ON ACCTS	- 49	- 65	- 65	100%	
	<b>TOTAL REVENUES</b>	<b>- 37,756.30</b>	<b>- 50,417</b>	<b>- 54,456</b>	<b>108%</b>	
<b>Expenses</b>						
40-4320-5110	ADMINISTRATIVE WAGES	5,516	6,922	8,100	117%	2025 had 2.5 FTE. 2026 3 FTE
40-4320-5111	PAYROLL COSTS	1,879	1,826	2,800	153%	2026 had 2.5 FTE. 2026 3 FTE
40-4320-5120	OPERATIONAL EXPENSE	1,621	2,400	2,400	100%	
40-4320-5121	BILLING & COLLECTION EXPENSE	303	515	700	136%	Postage Cost Increase
40-4320-5211	TELEPHONE	778	1,000	1,000	100%	
40-4320-5212	ELECTRIC	3,787	5,000	5,000	100%	
40-4320-5216	ALARMING	446	425	500	118%	
40-4320-5220	INSURANCE	6,402	6,060	6,786	112%	Estimated Insurance Cost Increase
40-4320-5246	WATER PURCHASE - HASTINGS	7,661	12,600	13,500	107%	3 More Houses Online in 2026
40-4320-5248	PIPE CONNECTION EXPENSE	4,480	6,770	7,070	104%	Offset w/ 40-4320-4203 Pipe Charge Revenue
40-4320-5262	MAINTENANCE - DISTRIBUTION	581	2,500	2,500	100%	
40-4320-5263	REPAIRS - WATER DIST.	3,543	3,700	5,300	143%	Water Meter Replacements, Plumber
40-4320-5265	FUEL - GENERATOR	-	500	500	100%	
40-4320-5410	SUPPLIES/SMALL EQUIPMENT	-	200	200	100%	
	<b>TOTAL EXPENSES</b>	<b>36,997.54</b>	<b>50,417</b>	<b>56,356</b>	<b>112%</b>	
<b>Capital &amp; Reserves</b>						
40-4320-4900	TRANSFER FROM RESERVES	-	-	1,900	0%	Transfer from Reserves - Water Meter Replacement
	<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>1,900</b>	<b>0%</b>	
	<b>Net Surplus/Deficit</b>	<b>- 758.76</b>	<b>-</b>	<b>-</b>	<b>0%</b>	



**THE CORPORATION OF THE  
TOWNSHIP OF ASPHODEL-NORWOOD**

**BY-LAW NUMBER 2025-50**

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Being a By-Law to confirm the proceedings of the special meeting of the  
Council of the Township of Asphodel-Norwood held October 30, 2025

**WHEREAS** Section 5 (1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, provides that the powers of a municipal corporation are to be exercised by its Council; and

**WHEREAS** Subsection 5 (3) of the *Municipal Act, 2001* provides that the powers of every Council are to be exercised by By-law; and

**WHEREAS** it is deemed expedient that the proceedings of the Council of the Township of Asphodel-Norwood at this meeting be confirmed and adopted by By-law;

**NOW THEREFORE** the Council of the Township of Asphodel-Norwood enacts as follows:

1. The action of the Township of Asphodel-Norwood in respect of each recommendation contained in the municipal Council agenda in camera and any reports of committees and of local boards and commissions and each motion and resolution passed and other action taken by the Council of the Township of Asphodel-Norwood at this meeting is hereby adopted and confirmed as if such proceedings were expressly embodied in this By-law.
2. The Mayor and the appropriate officials of the Township of Asphodel-Norwood are hereby authorized and directed to do all things necessary to give effect to the action of the Township of Asphodel-Norwood referred to in the preceding section.
3. The Mayor, or in the absence of the Mayor, the Deputy Mayor, and the Municipal Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the Township of Asphodel-Norwood.

**ENACTED and PASSED** on the 30<sup>th</sup> day of October, 2025.

\_\_\_\_\_  
Patrick Wilford, Mayor

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Melanie Hudson, Clerk